

**SHELBYVILLE GOLDEN
BEARS
2008-09**

**ATHLETIC HANDBOOK AND
EXTRA-CURRICULAR
PARTICIPATION CODE**

Shelbyville High School
Athletic Department
2003 S. Miller St.
Shelbyville, IN 46176
317-398-9731 ext. 2117

VARSDTY COACHES – 2008-09

BASEBALL

SCOTT HUGHES

BASKETBALL

BOYS – HARRY LARRABEE

GIRLS – STACIE CEPIN

CHEERLEADING

JESSICA POE

CROSS COUNTRY

BOYS – ANDY NIEWEDDE

GIRLS – GREGG CORY

FOOTBALL

PAT PARKS

GOLF

BOYS – DAVID HUNTON

GIRLS – MARK KAISER

GYMNASTICS

JAN ANDERSON

SOCCER

BOYS – WES HALL

GIRLS – BASEM SHAMMAS

SOFTBALL

ROBERT YOUNG

SWIMMING

BOYS – ROB NOLLEY

GIRLS – SHARON OREM

TENNIS

BOYS – STAN WILKISON

GIRLS – STAN WILKISON

TRACK

BOYS – PAT PARKS

GIRLS- SCOTT FITZGERALD

VOLLEYBALL

ANNE BARNES

WRESTLING

WES HALL

INTRODUCTION

Welcome to Shelbyville High School! We hope that this year will be filled with many personal satisfactions and will be the beginning of a most successful academic and extra curricular career.

It is our responsibility to provide an opportunity for you to improve to your fullest potential. It is your responsibility to make the necessary sacrifices if you are to achieve what we feel you can.

You don't always have control over every situation, but you do have control of your own effort and your own mind. We can only achieve what we want to – **SO LET'S BE THE BEST!**

Our extra-curricular activities, athletics, band and others at Shelbyville High School have a long, deep, and rich heritage. Our students represent not only their particular activity, but also their school, community, and themselves. As you participate, please remember that you have a responsibility, and that is to participate to the best of your ability and fully enjoy the privilege of participation as a member of one of the Golden Bear extra-curricular activities. It is with this in mind that this code is placed in effect.

This code is **in effect 365 days a year** and students affected by this code include ALL STUDENT ATHLETES, CHEERLEADERS, STUDENT MANAGERS, BAND MEMBERS, MAJORETTES, CHOIR MEMBERS, VARIETY SHOW PARTICIPANTS, MAY FESTIVAL PARTICIPANTS, STUDENT COUNCIL MEMBERS, ACADEMIC TEAM MEMBERS, HOMECOMING COURT MEMBERS, PROM COURT MEMBERS AND MAY COURT MEMBERS. Parents and students are strongly encouraged to read this code of conduct thoroughly. If you have any questions, please contact the principal, athletic director or activity sponsor. This extra-curricular code of conduct is approved by the Shelbyville Central Schools Board.

PLEASE BE SURE TO READ THIS CODE THOROUGHLY TO BE AWARE OF CHANGES FROM OUR PREVIOUS ATHLETIC CODE.

EXTRA-CURRICULAR PARTICIPATION CODE

OUR PHILOSOPHY-

Training rules for athletes are not numerous and not difficult for any student to follow. It has been the contention of athletic coaches for many years that athletes who violate training rules are poor risks on the athletic field when competition gets tough.

We do not want you to use substances that will harm your physical and mental abilities. Because you are a publicly visible representative of Shelbyville High School, we want your citizenship to be superior to non-athletes.

You have a choice regarding your behavior. If you choose to disregard the extra-curricular participation rules outlined in this document, the coach, sponsor or administrator will enforce the rules as will be outlined.

Furthermore, individual coaches/sponsors may enforce rules and regulations that are more restrictive than the regulations outlined in this document. In such cases the coach/sponsor must:

- a. Have a set of their specific rules on file on the principal's office, the athletic director's office, the assistant principal's office, or the activity sponsor's office.
- b. In such cases, the coach/sponsor must have approval from the principal, athletic director, or assistant principal to determine the appropriate penalty of the violation of these rules.

Hazing of students into any extracurricular activity is absolutely not acceptable in any situation. Students participating in such harrassment of other students will be dealt with accordingly.

A. MINOR VIOLATION –

1. Any disciplinary problems that would cause a student to be placed in either Saturday school or In-School-Suspension (ISS).
 - a. If a student is placed in Saturday school or ISS, that student would be ineligible for extra-curricular participation in contests, games or events until the Saturday school or ISS is served.
2. Any behavior that is deemed unacceptable by the coach/sponsor and principal/athletic director will be handled on an individual basis. Note: Coaches/sponsors may have specific rules for their sport/activity which have been approved by the AD, Asst. Principals or Principal.

B. MAJOR VIOLATION –

Any of the items below will be considered a major violation of the extra-curricular activity code:

1. Possession and/or use of tobacco of any form.
2. Possession and/or use of alcoholic beverages of any form.
3. Possession and/or use of drugs except by doctor's prescription. (This includes excessive usage as defined by the US Food and Drug Administration of caffeine based products.)
4. Behavior which may result in suspension or expulsion from school.
5. Any behavior that is deemed unacceptable by the coach/sponsor and principal/athletic director will be handled on an individual basis.

PENALTIES-

1. First Violation –

The first violation will result in suspension from not less than 20% of the scheduled activities for that extra-curricular activity following the violation.

2. Second Violation -

The second violation will result in suspension from 50% of the scheduled activities for the extra-curricular activity following the violation.

For both the first and second major violations, the following will be in effect:

- a. Suspensions will include driving to school.
- b. Summer school does not count in the suspension.
- c. Suspension begins immediately after an administrator has informed the student of the violation.
- d. If the violation is for use of illegal substances (excluding nicotine) the student will be required to attend a school approved counseling program. The program must be approved in advance and paid for by the parent(s)/guardian(s). The student must also provide the school with a negative drug screen from an approved lab and the drug screen will also be at the expense of the parent/guardian. Both of these items must be turned in to the school before the student is allowed to return to extra-curricular activities.
- e. A student, who is guilty of a first or second major violation, must try out for the team before the first scheduled activity in order to apply the suspensions for that sport.
- f. If the 20% or 50% suspension cannot be fulfilled during the current extra-curricular activity due to the activity ending, the suspension will carry over into the next activity in which the student chooses to participate.

3. Third violation-

- a. The third violation will result in permanent expulsion from all extra-curricular activities previously stated for the remainder of the high school career. However, a student may request reinstatement after 365 days by appealing to the principal and appropriate sponsor or sponsors.

Students involved in two or more activities at the time of violation will be suspended from both activities. To be eligible to participate in the above activities, a student must be passing 5 solid subjects based on the last grading period with semester grades taking precedence over nine weeks grades. If ineligible, the ineligibility period will be in effect until report cards are issued for the next grading period. Individual coaches/sponsors may have more stringent academic standards on file.

Practice policy when Academically Ineligible

If a student is ineligible due to grades, the student will not be eligible to participate in practice until mid-term grades are released and at that time the student must be passing at least 5 solids.

If a student is ineligible due to an athletic code violation, the student will be allowed to practice with the team during the time they are ineligible.

GENERAL ATHLETIC POLICIES

A. CONDUCT –

1. A true athlete has complete control of him/herself at all times. FALSE athletes often display fits of temper, clown, etc., when things fail to go as desired. This shows distinct lack of mental maturity.
2. Officials do not cause you to lose a game. It is athletic tradition and rule that no one except the appointed captain talk to the officials. He/she should speak only in a tone of respect and only to ask a question or for a rule clarification.

Any behavior contrary to that which has been stated is a direct reflection on the school, team, and coaches, and it will not be tolerated.

B. AWARD PROGRAM –

All athletes are expected to attend the athletic award presentation for his/her sport. This is not only to honor the athlete, but to honor each other. If an emergency arises, you must contact your coach. Athletes who do not attend and do not have an excuse that is satisfactory to the coach and athletic director may not receive any award for that sport season.

C. TEAM TRANSPORTATION –

An athlete must remain under the supervision of a coach or approved adult on all athletic trips from the time of departure until returning to Shelbyville High School. An athlete wishing to depart from the supervision of the coach or approved adult at any point on a trip must have written permission of the parents and permission of the coach. Students will not, under any circumstances, be allowed to drive to or from sporting events.

D. EQUIPMENT AND UNIFORMS –

Any equipment given to the student for his/her use must be taken care of and returned in satisfactory condition. If the equipment is lost or abused, the student will be charged the price of replacing the equipment. All equipment, uniforms, spirit packs purchased by students should be of school colors and approved by the head coach and athletic director.

E. ATHLETIC INSURANCE –

Neither the school corporation nor the athletic department carry insurance which would cover you in case of an athletic injury. Parents are encouraged to check with their present health and hospitalization insurance carrier to determine if additional supplemental insurance is needed.

ATHLETIC INSURANCE (continued)

Catastrophe protection is provided by the Indiana High School Athletic Association for all athletes participating in school sponsored activities. This plan is a \$25,000.00 deductible policy. Additional information regarding this plan can be obtained from the athletic director.

Supplemental insurance is available through the Shelbyville High School office. Please consider this if no family health insurance is in force.

F. DRESS CODE FOR ATHLETIC EVENTS –

We believe that our athletes should represent Shelbyville High School in the finest manner. A part of this representation is the student's appearance. When a Shelbyville athlete comes to a home event or travels to another school as a competitor, they should dress in a manner above criticism.

G. ATTENDANCE POLICY –

Student absences must not exceed ten (10) absences per semester per class as listed in the current student handbook. Consequences for excessive absenteeism may be severe and may effect athletic participation.

1. EXTRA-CURRICULAR PARTICIPATION:

Students must be in class for the last four periods of a school day to be allowed to participate in extra-curricular activities on that same day. Emergencies will be handled on an individual basis.

ELIGIBILITY RULES

The Indiana High School Athletic Association has established rules of eligibility. If there is a question concerning your eligibility to play athletics, feel free to check with the Athletic Director.

A. AGE –

You are not eligible for interscholastic athletics if you are 20 years of age prior to or on the scheduled date of the IHSAA State Finals tournament in a sport.

B. GRADES –

To be eligible for participation a student must have received a minimum of five passing grades for the previous nine week grading period, except that semester grades will take precedence at the end of a semester. If a student is ineligible due to grades, the student will not be eligible to participate in practice until mid-term grades are released and at that time the student must be passing at least 5 solid subjects. **Audited classes will not be credited toward athletic eligibility.**

GRADE CHECK –

Shelbyville High School is on a nine week grading period. Grades will be checked by the athletic director or athletic department secretary prior to the start of the sport season and at the conclusion of each grading period.

C. PARENT'S AND PHYSICIAN'S CONSENT FORM –

Before a student may practice with an athletic team, he/she must have on file in the athletic director's office the IHSAA form which has been properly signed by his/her parent giving him or her permission to participate. The form must be also properly completed and signed by a licensed physician indicating that the student is physically able to play. This form must be renewed each year between May 1st and prior to your 1st practice.

D. PRACTICE RULES –

There shall be ten (10) separate days of organized practice under the direct supervision of the school coaching staff by each student preceding date of participation in interschool contests. Only one practice may be counted for any one day. The IHSAA commissioner has waived this rule in girls' golf only where a minimum of 2 practices on 2 separate days is required with the coach present. IHSAA tournament series team members and/or individual participants may be considered eligible to participate in an immediately following season's sport contest after 5 days of organized practice.

REMEMBER - - NO PHYSICAL - - NO PRACTICE!

E. ABSENCE DUE TO ILLNESS –

A member of any squad who is unable to practice for five or more consecutive days due to illness or an injury must present to the athletic director a statement from his/her physician stating that he/she is physically able to resume practice.

F. YOU ARE INELIGIBLE IF –

1. Amateurism
 - a. You play under an assumed name.
 - b. You accept money or merchandise directly or indirectly from athletic participation.
 - c. You sign a professional contract in that sport.
2. Awards and Gifts
 - d. You receive in recognition for your athletic ability any award not approved by your high school principal or the IHSAA.
 - e. You use or accept merchandise as an award, prize, gift or loan purchase such for a token sum.
 - f. You accept awards, medals, recognitions, gifts and honors from colleges/universities or their alumni.
3. Conduct and Character
 - g. You conduct yourself in or out of school in a way which reflects discredit on your school or the IHSAA.
 - h. You create a disruptive influence on the discipline, good order, moral and educational environment in your school.
4. Enrollment
 - i. You did not enroll in school during the first 15 days of a semester.
 - j. You have been enrolled more than four consecutive years, or the equivalent (e.g. 8 semesters or 12 tri-mesters, etc.), beginning with grade 9.
 - k. You have represented a high school in a sport for more than four years.

INELIGIBILITY (continued)

5. Participation

During contest season:

- l. You participate in try-outs or demonstrations of athletic ability in that sport as a prospective post-secondary school student-athlete.
- m. You participate in a practice with or against players not belonging to your school.
- n. You participate as an individual without following the criteria for the outstanding student-athlete.
- o. You attend a non-school camp.
- p. You attend and participate in a student-clinic.

During school year, out of season:

- q. You participate in a team sport contest as a member of a non-school team where there are more than the following number of students listed below in each sport, who have participated the previous year in a contest as a member of their school team in that sport.

Basketball-3 Baseball-5 Football-6

Volleyball-3 Softball-5 Soccer-6

- r. You receive instruction in team sports from individuals who are members of your high school coaching staff (Exception: open facility).

During summer:

- s. You attend a non-school fall sports camp and/or clinic after Monday of Week 4 (See Athletic Director for specific dates).
- t. You attend any other non-school camp and/or clinic after Monday of Week 5 (See Athletic Director for specific dates).

Team camps conducted by the high school coaching staff in basketball, football, baseball, softball, volleyball, and soccer during the summer are open to S.H.S. athletes. Information about these camps is available from the varsity coach of that sport.

AWARDS

- A. Each athlete must meet specific standards set up in each sport to qualify for a varsity letter in that sport. These standards will be outlined by the coach with the approval of the athletic director.
- B. An athlete must complete the season to be eligible for his/her award.
- C. If any athlete cannot complete the season due to an injury received from participation in that sport, he/she may still receive the appropriate award if he/she does remain part of the team in some capacity as directed by the coach.
- D. NUMERALS – Any athlete will receive 3” graduation year numerals if they complete their season but do not qualify for a varsity letter. Any athlete may earn only one set of numerals. Participation certificates will be awarded if the athlete has already received his/her numerals.
- E. RESERVE AWARDS – Any athlete who earns a reserve award will be given a certificate indicating his/her participation in that sport. This certificate will be given at the end of the sport in which it has been earned. There is no limit on how many reserve certificates a student can earn.
- F. VARSITY AWARD SYSTEM – When an athlete earns his/her first varsity letter, he/she will receive a Varsity Letter “S”, a sport pin and bar. After a student receives his/her 1st varsity letter, a letter bar and sport pin will be awarded for each varsity letter earned. A Varsity Windbreaker and bar will be awarded when a second varsity letter is earned in the same sport in consecutive years. Only one varsity “S” and Varsity Windbreaker may be earned by a student.
- G. BLANKET AWARD –
1. Athletes must accumulate 26 points.
 2. Points are awarded as follows:
 - Freshman awards – 1 point
 - Reserve awards – 2 points
 - Varsity Letters – 4 points
 3. No more than four (4) points can be earned for one sport in a season.
 4. An athlete who fails to defend the points previously earned in a sport will lose those points. However, if the athlete participates in another sport during the same sport season, he/she will not lose previously earned points. If the athlete does go out for another sport in the same sport season and is cut by the coach, the athlete still keeps the points previously earned but if the athlete quits the team, previously earned points will be lost.

AWARDS (continued)

H. COMPLETION OF HIGH SCHOOL SPORTS CAREER–

Once an athlete has completed his/her interscholastic career, he/she will be awarded a plaque listing all of the varsity letters earned in high school.

DRUG TESTING

INTRODUCTION

This program will not affect the policies, practices or rights of the School Corporation in dealing with drug and/or alcohol possession or use where reasonable suspicion is obtained by means other than random sampling provided herein. Shelbyville Central also reserves the right to request the parent of any student who exhibits cause for reasonable suspicion of drug and/or alcohol usage to permit testing, or deny drug testing to a student and follow current practices as outlined in the Due Process Procedures in the Student Handbook.

OBJECTIVE FACTS LEADING TO REASONABLE CONCERN

The results of a recent study conducted by a local judge suggest that there is a drug and alcohol problem in the schools in Shelby County.

The impact of the study of the statistics directly affects the mission of Shelbyville Central. On a daily basis, attitudes and achievements of students are negatively impacted. Trying to teach a dulled and passive mind is a nearly fruitless endeavor. Appropriate amounts and rates of learning cannot occur when a mind fed by substance-filled blood is present.

SUBSTANCE ABUSE IS ILLEGAL. It is a danger to physical health. It is an insurmountable obstacle to learning.

ACHIEVABLE GOALS, BOUNDARIES, AND LIMITS OF THE PROGRAM

This education and testing program is intended as a helpful part of the overall physical and mental education programs of Shelbyville Central Schools. It is intended as a medical diagnostic aid in disclosing possible drug-related problems, and as an extension of our education substance abuse programs. Continuing substance abuse obviously is inconsistent with participation in school and the program includes appropriate procedures for dealing with any such problems. Additionally, students can voluntarily and confidentially report personally observed drug transactions. The curriculum will cover all grade levels and teach and reinforce the substance abuse free school's message.

OBLIGATION TO GOVERN THE MEDICAL CONDITION OF STUDENTS

Indiana Code 20-8.1-7 sets out health measures to be governed by school officials. Most specifically, IC 20.81-2-2 establishes the responsibility of schools to assist children found to be ill or in need of treatment.

USE MADE OF RESULTS

The purpose of this program is to identify a student with drug residues in his/her body, to provide notification to the custodial parent (s)/guardian(s), and to educate, help and direct students away from drug and alcohol abuse and toward a healthy, safe, and drug free participation in school activities.

A toxicology firm selected by the School Board will be used to conduct the testing and to provide the training for those who will supervise the program.

In the event that the student tests positive he/she, along with the custodial parent (s)/guardian (s), will meet with an administrator. During this meeting the positive testing will be reported to the student and parent (s)/guardian (s). The student and the parent (s)/guardian (s) will be told the consequences for their student having tested positive.

SCHOOL AND COMMUNITY PARTNERSHIP

The elimination of drug and alcohol abuse is the goal of this program. Due to the objective facts described above, and considering the established need to identify effective alternatives to address the problem more effectively, the substance abuse problem at Shelbyville Central needs to be comprehensively addressed in order to insure the health and the safety of our students. A substance-abuse free environment must be the stated goal of the Corporation, and the support and cooperation of the entire community is essential if the goal is to be realized.

PROCEDURE

Students in grades 9 through 12 and his/her parent or guardian must sign a drug testing waiver form for the student to be eligible to participate in any one (1) or combination of the following:

- A. on a voluntary basis.
- B. drive a car to school.
- C. all extra-curricular activities including athletics, cheerleaders (female/male), student managers, band members, majorettes, choir members, variety show participants, May Festival participants, student council members, academic team members, Homecoming Court members, Prom Court members, May Court members, and members of the other school sanctioned clubs. These rules are in effect at any time of the entire year even though the individual (s) may not be participating in an extra-curricular activity at the time of the violation.

All of these activities require that a student be at his/her best and chemical-free in order to provide a safe environment not only for themselves, but also for other students who potentially could be affected.

A urine specimen will be given on site and will involve supervision by an assistant principal and the school nurse. The administrator will go to the class and escort the student to be tested to the test site.

The test result will remain confidential. Only the principal and the assistant principals along with the student and his/her parent(s)/guardian(s), will know the results.

If the student tests positive, he/she, along with the parent(s)/guardian(s), will meet with the principal or assistant principal. During this meeting the administrator will explain to the student and the parent (s)/guardian(s) that the student will be penalized according to the Extra-Curricular Participation rules described in the High School Student Handbook. The administrator will encourage the parent(s)/guardian(s) to seek professional help for the student.

PENALTIES

Penalties will follow the Extra-Curricular Activities Code. Those testing positive who are driving to school will have permission to drive to school revoked for the car and the individual according to the percentages outlined in the ECA Code.

MISCELLANEOUS

Students involved in two or more activities at the time of the violation will be suspended from both activities.

The selection of students to be tested will be done randomly from time to time during the school year. Each student will be assigned a number and that number will be placed in a box when testing is to occur. The toxicology firm will draw the student numbers required for that testing.

No student will be given advance notice or early warning of the testing. In addition, a strict chain-of-custody will be enforced to eliminate invalid tests or outside influences.

All students will remain under school supervision until they have produced an adequate specimen. If they cannot produce a specimen, the student will be given one (1) eight (8) ounce glass of water. If they still are unable to produce a specimen within two (2) hours, they will be taken to the office and told that they are no longer eligible for the three (3) activities/privileges referred to earlier. In addition, parents will be telephoned and informed that the student is being uncooperative in the testing procedure and that he/she may be tested at a later date to be reinstated for eligibility.

All specimens registering below 90.5 degrees or above 99.80 degrees Fahrenheit will be invalid. There is a heat strip on each of the specimen bottles indicating the validity of the urine sample by temperature. If this occurs, another sample must be given by the student.

If it is proven that tampering or cheating has occurred during the testing, the student will become ineligible for all the items previously listed for one calendar year. This will be reported to the parents.

Urine specimens that are found to be diluted will be judged invalid and the student will be re-tested as soon as possible.

Immediately after the specimen is taken, the student may return to class with an admit slip or pass with the time he/she left the testing area. The nurse or administrator must time and sign the pass.

CHAIN-OF-CUSTODY

A. A school administrator will be responsible for escorting the students to the test site. The student should bring all materials with him/her to the test site and should not be allowed to go to his/her locker before entering the testing area. The administrator should bring all the students drawn from the pool to the testing site simultaneously.

CHAIN-OF-CUSTODY (continued)

- B. Once at the testing site, the student must sign in and, as soon as called by the nurse, provide a urine specimen.
- C. The nurse will give each student being tested a specimen bottle. At the time the student will sign a verification form indicating the bottle is untainted. The bottle will remain in the student's possession until a seal is placed upon the bottle by the nurse. The student and nurse will sign that the specimen has been sealed. The seal may be broken or opened by the lab testing the specimen.
- D. If the seal is tampered with or broken, after leaving the student's possession and prior to arriving at the lab, the specimen is invalid. The student will be tested again as soon as possible. The student will remain eligible until tested positive.
- E. The students will enter the restroom designated by the nurse. The nurse will supervise the entrance for the girl's restroom and the male administrator will supervise the entrance for the boy's restroom. Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to entering the restroom. The door will be closed with the student by himself/herself in the restroom to provide a urine specimen. The supervisor will wait outside the restroom. The commode will contain a blue dye so the water cannot be used to dilute the sample. The faucets in the restroom will be shut off.
- F. The specimen will be transported to the testing laboratory by the lab personnel. The testing laboratory will report the results to the principal.

POSITIVE TEST RESULTS AND APPEAL

In the event a student tests positive, he/she, along with the parent(s)/guardian(s), will meet with the school administrator. During this meeting the positive testing will be reported to the student and the parent(s)/guardian(s). The student and the parent(s)/guardian(s) will also be told that there will be a restriction from driving to and from school and participation in the extra-curricular activities previously listed. The severity of the penalty will be in accordance with the Extra-Curricular Code. The student will be tested at the end of the restriction from activities at the cost of the parent(s)/guardian(s).

The student or his/her parent(s)/guardian(s) may appeal by requesting that the urine sample be tested again by the lab at a cost to the student or his/her parent(s)/guardian(s). The student will not be allowed to return to the restricted program(s) until professional evaluation and treatments are completed and another drug test, at the parent(s)/guardian(s) expense, indicates that the student is drug free.

TEST RESULTS REPORTING PROCEDURE

The program seeks to provide needed help for students who test “positive”. The school will also administer discipline in accordance with the School Board policy. The “safety factor” will be the primary reason for restricting students from participating in activities.

In this program, the Shelbyville High School administration will be notified by the testing lab of a student testing “positive”, and the administrator will notify the parent(s)/guardian(s) and the student (in person). The meeting will occur in the administrator’s school building/office. The administrator will provide the parent(s)/guardian(s) with the names of agencies that can be of help to the student. The administrator will notify the student and parent(s)/guardian(s) of any disciplinary action, based on the policies/procedures as outlined in the Shelbyville High School Handbook. Information on a “positive” test result will only be shared on a “need-to-know” basis such as teachers, sponsors, coaches, athletic director, etc. The result of a drug test that returns “negative” will be kept confidential to protect the identify of all students being tested.

STUDENT-REPORTING PROCEDURE

In the event that a student desires to report anonymously the personally-observed use of drugs or other chemical substances by another student, it is recommended that the following procedure be used:

- A. The student may go to any guidance counselor with the concern.
- B. If a guidance counselor is contacted, the counselor will contact the principal or assistant principal with the reported information concerning personally-observed use of drugs or any other chemical by another student.
- C. The assistant principal will contact the student’s parent(s)/guardian(s) with the information that was observed personally by the student, the assistant principal will recommend to the parent(s)/guardian(s) that the student be tested through the Shelbyville Central School Drug Testing program. The school will request a copy of the test results and, if the test results are “positive”, counseling agencies will be recommended to help the student and the parent(s)/guardian(s) with treatment alternatives. No penalty will be enforced when a student is reported anonymously.

OUR GOAL, WITH THE HELP OF THE PARENT(S)/GUARDIAN(S), STUDENTS AND THE SCHOOL STAFF WORKING TOGETHER, IS THAT OUR SCHOOL ENVIRONMENT BE DRUG-FREE.

If you have any questions of interpretation or concerns about the information contained in this policy or the policies or procedures of Shelbyville High School, please call or contact Mr. Tom Zobel, Principal, 2003 S. Miller St, Shelbyville, Indiana (317) 398-9731 or Mr. Paul Heidenreich, Athletic Director, 2003 S. Miller St., Shelbyville, Indiana (317) 398-9731 ext. 2116.

IF YOU PLAN TO PARTICIPATE IN ATHLETICS YOU MUST COMPLETE THIS FORM AND RETURN IT TO THE ATHLETIC OFFICE BEFORE YOU WILL BE ALLOWED TO PARTICIPATE.

STUDENT'S NAME _____ GRADE _____

ADDRESS _____

PHONE NO. _____

I understand the Shelbyville High School Extra-Curricular Participation Code and agree to abide by all stated rules and regulations.

Date

Signature of Athlete

I (we) understand the Shelbyville High School Extra-Curricular Participation Code and agree to assist in every way to see that all stated rules and regulations are upheld.

Date

Signature of Parent(s)/guardian(s)

I (we) have received the school supplemental insurance form for Shelbyville High School students.

Date

Signature of Parent(s)/guardian(s)

SHELBYVILLE HIGH SCHOOL
DRUG TESTING PROGRAM CONSENT FORM
2008-09 SCHOOL YEAR

I have received a copy of the Shelbyville High School Drug Testing Policy and have read and understand the provisions contained therein. Having this information at my disposal, I

Student's Name

desire to participate in this program, which includes being involved in extracurricular and/or athletic programs of the Shelbyville High School and do, hereby, voluntarily agree to be subject to its terms. In an effort to promote and preserve the educational value of athletics and extracurricular activities, and to set an example for others in an effort to promote a student environment free of alcohol and drug use, I accept the method of obtaining urine samples, testing and analysis of such specimen and all other aspects of this program. (Under certain circumstances, direct observation may be necessary to ensure the integrity of the specimen. Observations will be handled by a member of the School Board appointed toxicology firm who will conduct the testing or by a designated school representative of the same sex.) I, the student agree to cooperate in furnishing urine specimens that may be required by random selection.

I further agree and consent to the disclosure of the sampling, testing and results provided for in this program. This consent is given pursuant to all State and Federal Privacy Statutes, and is a waiver of rights to non-disclosures authorized in the program.

Date

Student Signature

Custodial Parent/Guardian Signature

Please Note:

This form must be returned to the administrator, coach, teacher, or sponsor of the activity before a student will be permitted to join or participate in an athletic or extracurricular program.

A notification of completed urine sample will be sent by mail.