

The Board of School Trustees of Shelbyville Central Schools met in Regular Session at 7:00 P.M. on Tuesday, November 13, 2007, at the Education Center in Conference Room "C", pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board. Board Members in attendance were Mr. Jeff Bate; Mr. Wade Lewis; Mrs. Judith Montgomery; Dr. James Rees; and Mr. Michael Vaught. Mr. John C. DePrez, IV; and Ms. Gayle Wiley were absent. Mr. David Adams, Superintendent; Mr. Mark Millis, Assistant Superintendent; Mr. Michael Shreves, Business Manager; and Mr. Dennis Harrold, Board Attorney; were also in attendance. Mr. Jeff Bate, Vice President of the Board, opened the Board Meeting with the Pledge of Allegiance to the U.S. Flag.

LEADERSHIP AND STRATEGIC PLANNING

SCS Mission and Objectives

Mr. Jeff Bate welcomed all who were present to the Regular November Meeting of the Board. He then reviewed, for the Board and public, the Shelbyville Central Schools' Mission Statement and Fundamental Objectives, which will help to guide the Board in this evening's meeting.

SCS Mission:

To provide a quality education and educational leadership to the community.

SCS Fundamental Objectives:

We must establish a partnership involving students, staff, families, and community;

- Vision of corporate-wide cooperation and civility.
- Effective communication.
- Good public relations.

We must have a corporate-wide, on-going strategic planning process;

- Outline of the process.
- Needs assessment and data gathering.
- Measurement of Mission.

We must have a positive learning environment;

- Readily available resources: Quality technology, furniture, materials and supplies.
- Happy buildings.
- Students prepared to learn.

We must promote/support high student achievement in all areas;

- Tracking of individual achievement.
- Vertical and Horizontal articulation.
- A philosophy that every child can learn.

SCS Fundamental Objectives Continued:

We must have quality employees;

- Training and Professional Development.
- Well compensated.
- Rewards and recognition.
- Recruit, retain, and nurture new employees.

We must have an effective communication system for all stakeholders;

- Marketing program.
- Communication training for all staff.
- Regular staff meetings.

PUBLIC INPUT

Mr. Jeff Bate welcomed anyone from the public who would like to address the Board to do so at this time. No one came forward.

PRESENTATIONS

➤ *Schmidt Associates*

Mrs. Sarah Hempstead, Schmidt Associates, addressed the Board with the monthly update on the High School renovation project. Mrs. Hempstead began with an update on the SMS re-roofing project, stating that the project is complete. There will be a “manufacturer’s walk-through” and punch list generated before handing over substantial completion. The athletic fields are under construction now, and their goal is to get the first layer of the new drive between the Middle School and the High School done prior to Christmas, then come back for the final asphalt coat when the project is nearing completion. At the High School, the majority of contractors’ punch lists are 90% done. Some of those items will need to be done when there are no students in the building, so everyone will have their punch lists completed when school begins for the second semester. Mrs. Hempstead fielded some questions regarding the baseball fields and also the options of an additional outdoor sign in front or on the building. Mrs. Hempstead presented Change Orders totaling \$51,977.22, with a large portion of this being comprised of the cost of the additional sidewalk on the south side, which was to comply with a requirement by the fire marshall. (Appendix “A”)

Mr. Wade Lewis made the motion to approve the Change Orders as requested by Mrs. Hempstead. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5–0.

STUDENT FOCUS

Commendations

➤ *SHS Spell Bowl*

Mr. David Adams asked Alex Anspaugh, one of the ten members of the SHS Spell Bowl team who was present, to come forward and give a summary to the Board on the team's success. Mr. Anspaugh stated that the team earned the honor of competing at the state level for the third year in a row, with a relatively young team. The Board congratulated Mr. Anspaugh, and all of the members of the SHS Spell Bowl Team on their successful season.

➤ *AP & National Merit Scholars*

Not acknowledged due to no scholars in attendance.

ADMINISTRATIVE FOCUS

Commendations

➤ *Dennis Harrold – Recipient of the 2007 Civility Award*

Mr. David Adams recognized and congratulated Mr. Dennis Harrold, Board Attorney, the recipient of this distinguished award.

Reports

➤ *Fund Report*

Mr. Michael Shreves gave an update on the tax payment situation, stating that the bills went out last Friday, and the County's anticipated date of distribution is the end of December; however, Mr. Shreves expects the distribution to probably be at the end of January. Therefore, Mr. Shreves stated that he would come back next month with the amount needed to borrow so that we do not run short on cash in January. Mr. Shreves noted that the Board had previously approved this at last month's meeting. (Appendix "B")

➤ *SAT Update*

Not acknowledged.

BOARD ACTION ITEMS

Approval of Elementary Exploratory World Language Program - Spanish

Mr. David Adams stated that as society changes and the country becomes multi-lingual, he wants to offer foreign language to students at a younger age. Therefore Mr. Adams would like to implement an Elementary Exploratory World Language Program in Spanish to fourth and fifth graders, which would be from 7:30 – 8:15 on Tuesdays and Thursdays. This program would be on a trial basis and would be an ECA position. The intent is also to implement a foreign language program at the Middle School, and therefore offer foreign language options to SCS students from grades 4 through 12 in order to help to aide our students to become bi-lingual. Mr. Adams also noted that there are 10-12 students registered to take the Chinese Program on Wednesdays that

Approval of Elementary Exploratory World Language Program – Spanish Continued

begins this month, and registration has begun to get an idea of how many students are interested in this proposed Spanish program. There are several students who are interested in taking Spanish, as well as Chinese, at the fourth grade level, which is quite rare to have these offerings for elementary students in the United States.

Dr. James Rees made the motion to Approve the Elementary Exploratory World Language Program as requested by Mr. Adams. Mr. Michael Vaught seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Approval of Bowling Club as an ECA at SHS

Mr. David Adams stated that bowling is headed toward being an IHSAA sponsored sport and noted that SHS has a very strong Bowling Team, with the state champion coming from Shelbyville last year. Therefore making Bowling an extra-curricular club now would allow us to be ready if the IHSAA makes it a sponsored sport.

Dr. James Rees made the motion to Approve the Bowling Club as an ECA at SHS as requested by Mr. Adams. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Approval of School Choice Policy

Mr. David Adams reminded the Board that in September he presented the first reading of this proposed Policy, which states that if a student chooses the School Choice option, that student must remain at that building for the remainder of the school year. (Appendix “C”)

Mr. Wade Lewis made the motion to Approve the School Choice Policy as requested by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

NEOLA Policy Updates – 1st Reading

Mr. Mark Millis noted that this is a seasonal update of NEOLA Policies and would include the Title I School Choice Policy as well. Mr. Millis asked for Board Members to review the proposed updates and contact him with any questions. (Appendix “D”)

Permission to Advertise for SHS Gymnasium Floor

Mr. Michael Shreves stated that last summer the gym floor was to be sanded down and the new logo and name placed, however when the sanding began it was discovered that the paint applied to the current floor was applied directly to the floor, rather than after several layers of wax. When checking the thickness of the floor, it was realized that the floor would be too thin after sanding to play on. Therefore, a new SHS gym floor is needed. The cost has been figured into the Capital Projects Fund for next summer. Mr. Shreves asked for Board permission to receive Bids on the new SHS Gymnasium Floor.

Permission to Advertise for SHS Gymnasium Floor Replacement Continued

Mr. Wade Lewis made the motion to grant Permission to Advertise for SHS Gymnasium Floor Replacement as requested by Mr. Shreves. Mr. Michael Vaught seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Permission to Advertise for Phone System

Mr. Michael Shreves stated that the new phone systems at the Technology Building, Administration Building, and Shelbyville High School have been installed. Mr. Shreves asked permission to advertise to allow this process to continue in the other buildings. The budget will dictate how many buildings will get the new phone system in the near future, but this was included in the Capital Project Funds Plan. The goal is within the next year or two to have all of the buildings on the same phone system and allow SCS to reduce phone costs due to the sharing of lines.

Mr. Wade Lewis made the motion to grant Permission to Advertise for Phone System as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

2008 Expenditure Goals

Mr. Michael Shreves noted that this was something that was supposed to be done by statute when the budget hearings were done; however, no guidance was given as to what they wanted in the goals. That information finally was received, and as stated, SCS will maintain the current levels of expenditures in all of the categories, and primarily we cannot increase in the instructional category because we have a rather veteran staff, and as they retire and we hire replacements, the salaries go down a little for those new teachers. Mr. Shreves asked for approval of the 2008 Expenditure Goals. (Appendix "E")

Mr. Michael Vaught made the motion to approve the 2008 Expenditure Goals as recommended by Mr. Shreves. Dr. James Rees seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Donations

Mr. Michael Shreves requested permission to accept the following donation:

- \$110.25 donated by Blue River Lanes to SHS (Appendix "F")
- \$319.26 donated by the SHS Class of 1967 to SHS Tech Association (Appendix "G")
- \$700.00 donated by Shelby Shooters to Coulston Extra Curricular Activities Athletic Girls Basketball Fund (Appendix "H")
- \$3,155.00 donated by Loper PTO for Loper Field Trips for Students (Appendix "I")
- \$500.00 donated by Jennie Reynolds for Loper's ISTEP Breakfast (Appendix "J")

Donations Continued

- \$1,200.00 donated by Eastside Express Car Wash to Loper Elementary for their ISTEP Breakfast (Appendix "K")
- \$700.00 donated by Shelby Shooters to Loper Elementary for Basketball Goals (Appendix "L")
- \$300.00 donated by April Prather to SMS for Students with Reading difficulties (Appendix "M")
- \$100.00 donated by Rade Savich to SMS Student Activities (Appendix "N")
- \$200.00 donated by Shelby County Chamber of Commerce to the SCS "Dive Into Reading Program" (Appendix "O")
- \$210.00 donated by Shelby County Chamber of Commerce to the SCS "Dive Into Reading Program" (Appendix "P")

Dr. James Rees made the motion to accept the Donations as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

APPROVAL OF SCHOOL BOARD DOCKET

Minutes

The Minutes of the Regular School Board Meeting held on October 9, 2007, were presented for approval.

Dr. James Rees made the motion to approve the Minutes of the October 9, 2007, Regular Session Board Meeting as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Accounts Payable Vouchers

The Accounts Payable Voucher Registers for a total amount of \$727,245.13 were presented for approval.

Mr. Michael Vaught made the motion to approve the Accounts Payable Vouchers as presented by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Personnel (Appendix ""')

Mr. David Adams presented the following personnel items:

- *Resignations/Retirement* (Previously Accepted by the Superintendent)
 - Rebecca Beyer – SMS Cafeteria, resignation effective October 3, 2007
 - Karen Fenton – 7th Grade Volleyball Coach, resignation effective October 6, 2007
 - Millie Hamner – Loper Cafeteria, retirement effective January 7, 2008
 - Angela Winkler – Hendricks Instructional Assistant effective November 8, 2007
(Not on Personnel Sheet)

Personnel Continued (Appendix "Q")

Dr. James Rees made a motion to approve the resignations/retirement as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

➤ *Transfers*

- Lori Cowen – Transfer from SHS Kitchen Helper to Vegetable Department Head
- Lori Boucher – Transfer from Full-time to Substitute Bus Driver

➤ *Leaves*

- Gregg Cory – SHS ITE Teacher requests extension of medical leave through December 21, 2007
- Lori Springer – SHS Instructional Assistant requests unpaid medical leave effective October 8 through November 1, 2007 returning on November 2, 2007, on a part-time basis, to increase to full time as tolerated
- Edith Gehring – SHS Cafeteria Helper requests extension of family medical leave for an undetermined amount of time

Mr. Wade Lewis made a motion to approve the transfers and leaves as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

Mr. John C. DePrez, IV, pointed out that before the Board were the following new contracts and assignments, and Mr. David Adams recommended that the Board approve these personnel items:

➤ *New Contracts / Assignments*

- Angie LeClerc – SHS Volunteer Assistant Cheerleading Coach
- Terry Kuhn – SHS Freshman Baseball Coach
- Mike Posz – SHS Freshman Baseball Coach
- Luke Simon – SHS Volunteer Assistant Boys Basketball Coach
- Tom Hebbe – SHS Volunteer Bowling Sponsor
- Michelle Smith – SHS Kitchen Helper
- Deborah Weems – SMS Kitchen Helper
- Jennifer Murphy – Loper Half-Time Instructional Assistant
- Sara Marshall – Hendricks Temporary Substitute replacing Alecia Adkins, effective October 8, 2007, through the end of the 2007-08 school year
- Jenny Branson – Coulston SPROUT Program Assistant
- Kim Scarlett – Coulston SPROUT Program Assistant

Personnel Continued (Appendix "Q")

- Reba Scarlett – Coulston SPROUT Program Assistant
- Dane Taylor – Coulston SPROUT Program Assistant
- Maribel Campos – Coulston SPROUT Program Assistant
- Paige Parks – Coulston SPROUT Program Assistant
- Alisha Clay – Coulston SPROUT Program Assistant
- Scott Todd – Coulston SPROUT Program Assistant
- Jared Branson – Coulston SPROUT Program Assistant
- Joshua Branson – Coulston SPROUT Program Assistant
- Jeremiah Branson – Coulston SPROUT Program Assistant
- Michael Barnes – Coulston Boys Basketball Coach pending receipt of criminal history checks
- Melody Skipton – Coulston Cheerleading Sponsor
- Cheryl Perry – Coulston Cheerleading Sponsor
- Kelly Mathis – Substitute Teacher pending receipt of appropriate certifications
- Cindy Woodward – Substitute Bus Driver
- Bert Chancy – Substitute Custodian
- Karen Winkle – Substitute Instructional Assistant and Substitute Secretary (Not on Personnel Sheet)

Mr. Wade Lewis made a motion to approve the New Contracts/Assignments as presented. Mr. Michael Vaught seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

➤ *Other*

- Donna Smith – Coulston Cafeteria, abandoned employment effective October 29, 2007

Dr. James Rees made a motion to approve the other personnel item as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Jeff Bate called for discussion. There was no discussion, and the motion carried: 5-0.

ADJOURNMENT

There being no further business to come before the Board, Mr. Jeff Bate adjourned the meeting at 7:35 P.M.

The Minutes of November 13, 2007 Regular Meeting can be heard in its entirety on tape 111307.

Signature on File at Central Office

Mr. John C. DePrez, IV
President

Signature on File at Central Office

Mrs. Judith Montgomery
Secretary

Executive Session

An Executive Session was held prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:30 P.M.:

To Discuss Strategy with Respect to Collective Bargaining, the Initiation of Litigation or Litigation Which is Either Pending or Has Been Specifically Threatened in Writing, the Implementation of Security Systems, or the Purchase or Lease of Real Property by the School Board Up to the Time a Contract or Option to Purchase or Lease is Executed by the Parties.

IC 5-14-1.5-6.1(b)(4)

To Discuss a Job Performance Evaluation Of Individual Employees

IC 5-14-1.5-6.1(b)(8)

We hereby certify that only the topic listed above was discussed during this Work Session

Signature on File at Central Office

Mr. John C. DePrez, IV
President

Signature on File at Central Office

Mrs. Judith Montgomery
Secretary