

The Board of School Trustees of Shelbyville Central Schools met in Regular Session at 7:00 P.M. on Tuesday, January 15, 2008, at the Education Center in Conference Room "C", pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board. Board Members in attendance were Mr. Jeff Bate; Mr. John C. DePrez, IV,; Mr. Wade Lewis; Mrs. Judith Montgomery; Dr. James Rees; Ms. Gayle Wiley; and Mr. Michael Vaught. Mr. David Adams, Superintendent; Mr. Mark Millis, Assistant Superintendent; Mr. Michael Shreves, Business Manager; and Mr. Dennis Harrold, Board Attorney; were also in attendance. Mr. John C. DePrez, IV, President of the Board, opened the Board Meeting with the Pledge of Allegiance to the U.S. Flag.

LEADERSHIP AND STRATEGIC PLANNING

SCS Mission and Objectives

Mr. John C. DePrez, IV, welcomed all who were present to the Regular January Meeting of the Board. He then reviewed, for the Board and public, the Shelbyville Central Schools' Mission Statement and Fundamental Objectives, which will help to guide the Board in this evening's meeting.

SCS Mission:

To provide a quality education and educational leadership to the community.

SCS Fundamental Objectives:

We must establish a partnership involving students, staff, families, and community;

- Vision of corporate-wide cooperation and civility.
- Effective communication.
- Good public relations.

We must have a corporate-wide, on-going strategic planning process;

- Outline of the process.
- Needs assessment and data gathering.
- Measurement of Mission.

We must have a positive learning environment;

- Readily available resources: Quality technology, furniture, materials and supplies.
- Happy buildings.
- Students prepared to learn.

We must promote/support high student achievement in all areas;

- Tracking of individual achievement.
- Vertical and Horizontal articulation.
- A philosophy that every child can learn.

SCS Fundamental Objectives Continued:

We must have quality employees;

- Training and Professional Development.
- Well compensated.
- Rewards and recognition.
- Recruit, retain, and nurture new employees.

We must have an effective communication system for all stakeholders;

- Marketing program.
- Communication training for all staff.
- Regular staff meetings.

PUBLIC INPUT

Mr. John C. DePrez, IV, welcomed anyone from the public who would like to address the Board to do so at this time. Mrs. Carol Turner, SCS parent and substitute teacher, asked a question regarding the change in diploma requirements regarding the dropping of math credits and classes that were approved at last month's meeting and how that would change the number of diploma options at the High School. It was explained to Mrs. Turner that the Indiana State Standards are changing their math credit minimum, and therefore SHS is paralleling that change with their math credit minimum as well. Mr. David Adams explained that there would actually be three types of diplomas options with most taking Core 40, however all would be Shelbyville High School diplomas. Mr. Adams further noted that Mrs. Turner should feel free to contact Mr. Tom Zobel, Shelbyville High School Principal, in order to get answers to this type of question.

PRESENTATIONS

➤ *Schmidt Associates*

Mrs. Sarah Hempstead, Schmidt Associates, addressed the Board stating that they are tracking down the last of the construction supplements, change orders, paperwork, and closing the project out. Mr. Ewing noted that the SMS Re-roof Project is complete with the final walk-through, and they are waiting on the final change orders. The Athletic Fields Project progresses, however the weather has slowed things down with the earthwork. Construction is on an operational pause due to the weather, and they are also waiting for the asphalt plans to open back up in the spring of 2008. As weather allows, Mr. Ewing stated that construction crews will work on the dug-outs at the JV baseball field. Mr. Ewing assured the Board that there will be no interference with spring athletics. The punch list for the High School consists of 127 remaining items, down from the initial 3200. There are a handful of those items that will require spring weather to complete, and some that require the building to be absent of students, so those items will be done in the summer. The additional LED sign on the front of the auditorium area of the building, and the possibility of relocating the existing sign back, were also briefly discussed. Mr. Ewing requested approval of Change Orders totaling \$42,286.97 (Appendix "A")

PRESENTATIONS

➤ *Schmidt Associates Continued*

Mrs. Judith Montgomery made the motion to approve the Change Orders as requested by Mr. Ewing. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

ADMINISTRATIVE FOCUS

Reports

➤ *Fund Report*

Mr. Michael Shreves stated that we do not have all of the tax money yet so no final numbers for 2007 are available, and additional tax revenue of over a couple of million dollars is expected. Mr. Shreves noted that the Auditor's Office is waiting until they have the adjusted reassessments done, and they should have final billings sometime in March. (Appendix "B")

BOARD ACTION ITEMS

Approval of 2008-2009 School Calendar

Mr. David Adams stated that this is basically the same calendar as he had proposed last month, except for the relocation of a Teacher Records Day to Monday, January 5, 2009. Mr. Adams noted that the calendar very closely coincides with the other county school corporations' calendars. (Appendix "C")

Mrs. Judith Montgomery made the motion to Approve the 2008-2009 School Calendar as requested by Mr. Adams. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval of Havel Contract

Mr. David Adams stated that Shelbyville Central Schools has been in discussion and proposes to enter into a contract with Havel Corporation to outsource our corporation's maintenance work. Mr. Adams asked for approval of the final negotiated Havel Contract. (Appendix "D")

Mrs. Judith Montgomery made the motion to give Mr. Adams authority to proceed with negotiations of the final Havel Contract and then to have a Special Meeting to review and approve the Havel Contract. Ms. Gayle Wiley seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Permission to Send Reduction in Force Letters and Eliminate Positions as Deemed Necessary by the Superintendent

Mr. David Adams stated that it is the time of year when the Superintendent asks for this approval in the event that it is necessary to reduce, eliminate or transfer positions.

Permission to Send Reduction in Force Letters and Eliminate Positions as Deemed Necessary by the Superintendent Continued

Ms. Gayle Wiley made the motion to grant Permission to Send Reduction in Force Letters and Transfer or Eliminate Positions as Deemed Necessary by the Superintendent as requested by Mr. Adams. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval of Out-of-State Travel

Mr. David Adams noted that they are looking into the "High Tech High School Concept" and as part of that application process, it is a requirement to travel to California to study the school model. Therefore, Mr. Adams asked permission to take a broad based committee to California to study the Napa Valley High Tech High School and the High Tech High School in Sacramento on February 25th thru February 27th. Mr. Adams also noted that the corporate partners involved in this project would pay their own travel expenses, however the Corporation will cover expenses for all SCS school employees and School Board Members who are attending.

Mr. Michael Vaught made the motion to Approve the Out-of-State Travel as requested by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval of 2008-2009 SHS Course Guide

Mr. Mark Millis asked for approval of the 2008-2009 SHS Course Guide which includes the new courses approved at last month's meeting. (Appendix "E")

Dr. James Rees made the motion to Approve the 2008-2009 SHS Course Guide as requested by Mr. Millis. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval of Inter-Fund Loan

Mr. Michael Shreves stated that since the tax funds didn't come in as anticipated, it was necessary to transfer funds from one fund to the other for one day so that one fund didn't have a negative balance, which the auditors do not like. The auditors do allow inter-fund loans, so Mr. Shreves asked permission to loan money from the General Fund to the Retirement/Severance Bond fund of \$192,000.00 from December 31, 2007 and to be repaid on January 1, 2008. (Appendix "F")

Mr. Michael Vaught made the motion to Approve the Inter-Fund Loan as requested by Mr. Shreves. Ms. Gayle Wiley seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval to Receive Tax Warrant Bids

Mr. Michael Shreves stated that due to the fact that we are still waiting on last year's tax revenue, we planned ahead knowing that we would have some cash needs this year. Last month, the Board approved Mr. Shreves' advertising for \$2,000,000.00 against the 2008 tax revenue. Mr. Shreves noted the Temporary Tax Warrant Bids he had presented to the Board and recommended the \$2,000,000.00 Tax Warrant from Regions Bank at a rate of 3.00% payable no later than December 31st, but there is no penalty for prepayment so if we get a revenue stream coming in, as we should, we can pay it off early and save some interest. (Appendix "G")

Mr. Michael Vaught made the motion to grant Approval to Receive Tax Warrant Bids as recommended by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Permission to Advertise for TV Studio Equipment

Mr. Michael Shreves noted that as part of the SHS Renovation Project, we have a room designed for a TV Studio. When the equipment bids were done last summer, this TV Studio was not ready. The TV Studio is now ready, and there is money in the overall building project budget, and Mr. Shreves asked permission to Advertise for the TV Studio Equipment and to bring those bids back to the Board at a later date.

Mr. Michael Vaught made the motion to grant Permission to Advertise for TV Studio Equipment as recommended by Mr. Shreves. Mr. Jeff Bate seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Approval of Transfer of Contract Bus Route #9

Mr. Michael Shreves stated that he had a request from Bryce Caffee to transfer his Bus Route, which is a contract route, to Wanda Stephens-Wooten, who has been a bus driver for us in the past, and asked for Board approval to transfer this contract. (Appendix "H")

Mr. Michael Vaught made the motion to Approve the Transfer of Contract Bus Route #9 as recommended by Mr. Shreves. Ms. Gayle Wiley seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Donations

Mr. Michael Shreves requested permission to accept the following donations:

- \$19.56 donated by Verizon Long Distance "Extra Credit for Schools" in royalty check to Coulston Elementary General Fund (Appendix "I")
- Sony Mavica Digital Camera donated by Penny Hall to Hendricks Elementary School (Appendix "J")
- Five \$10.00 gift cards donated by J.R.'s Western Supermarket for door prizes at the SCS First Annual Health Fair (Appendix "K")

Donations Continued

- One Dozen Christmas Cookies donated by Mickey's T-Mart for door prizes at the SCS First Annual Health Fair (Appendix "L")
- T-Shirts donated by Chase Bank for door prizes at the SCS First Annual Health Fair (Appendix "M")
- Golden Bear Logo Shirt donated by the SHS Bookstore for door prizes at the SCS First Annual Health Fair (Appendix "N")
- \$500.00 donated by Loper PTO for the ISTEP Breakfast which replaces a Donation previously submitted in error on November 15, 2007 (Appendix "O")
- \$350.00 donated by Eastside Express to Loper Elementary for Families at Christmas (Appendix "P")
- Six books donated by PK USA to be used as determined by the SCS Title I Director (Appendix "Q")
- T-shirts donated by the Sports Locker Room for door prizes at the SCS First Annual Health Fair (Appendix "R")
- Two Gift Certificates donated by Anytime Fitness for door prizes at the SCS First Annual Health Fair (Appendix "S")
- \$25.00 Gift Card donated by Wal-Mart for door prizes at the SCS First Annual Health Fair (Appendix "T")
- "Get With the Program" Book donated by Three Sisters Bookstore for door prizes at the SCS First Annual Health Fair (Appendix "U")
- Three-Months Free Family VIP Membership donated by the Shelby County Athletic Club for door prizes at the SCS First Annual Health Fair (Appendix "V")
- "Train Up Your Children In The Way They Should Eat" Book donated by Thyme to Heal for door prizes at the SCS First Annual Health Fair (Appendix "W")
- One-Half Hour Massage donated by Touch of Health for door prizes at the SCS First Annual Health Fair (Appendix "X")

Mrs. Judith Montgomery made the motion to accept the Donations as requested by Mr. Shreves. Ms. Gayle Wiley seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Other

Mr. David Adams stated that due to the special situation with the School Choice option, Hendricks Elementary School is overpopulated. A Redistricting Committee was established to try to rectify this situation, but because of School Choice it has made redistricting very difficult. The No Child Left Behind Act may get a reauthorization and some changes might be made to it. Therefore Mr. Adams stated that we do not want to redistrict, then have to turn around and redistrict again. Mr. Adams asked to put the Redistricting process on hold, then revisit it again after the presidential election, note any changes in the No Child Left Behind Act, and proceed at that point.

Other Continued

Mr. Michael Vaught made the motion to Approve Putting the Redistricting Committee on Hold until Mr. Adams feels it is appropriate. Dr. James Rees seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Dr. James Rees noted the stack of papers in front of each Board Member, and in an effort to “go green”, suggested that all of the information in the Board packets could be sent via computer email or a flashdrive, and laptops could be brought to the Board Meetings in an effort to save the wasted paper. With this effort, the information could be reviewed on computers at home, then laptops at the Board Meetings would allow information to be accessed, displayed on a screen for the audience, then information deleted, if desired, and this would eliminate wasted paper. Mr. David Adams stated that he would be happy to explore this suggestion to go paperless.

APPROVAL OF SCHOOL BOARD DOCKET

Minutes

The Minutes of the Regular School Board Meeting held on December 11, 2007 were presented for approval.

Mr. Jeff Bate made the motion to approve the Minutes of the December 11, 2007 Regular Session Board Meeting as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Accounts Payable Vouchers

The Accounts Payable Voucher Registers for a total amount of \$3,715,439.77 were presented for approval.

Dr. James Rees made the motion to approve the Accounts Payable Vouchers as presented by Mr. Shreves. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Personnel (Appendix “Y”)

Mr. David Adams presented the following personnel items:

- *Resignation* (Previously Accepted by the Superintendent)
 - Lois Plunkett – SMS Cafeteria Helper resignation effective January 7, 2008

- *Leave*
 - Jessica Poe – Loper Elementary Teacher requests unpaid leave day on February 8, 2008

Personnel Continued (Appendix "Y")

➤ *Transfers*

- Tammy Scudder – transfer from Volunteer SMS Head Softball Coach to Paid Head Softball Coach
- Greg Parks – Transfer from Volunteer Assistant SMS Softball Coach to Paid Assistant Softball Coach
- Wanda Stephens-Wooten – Transfer from Corporation Bus Driver to Contract Bus Driver
- Amy Sheppard – Transfer from Hendricks Instructional Assistant to Substitute Instructional Assistant (Not on Personnel Sheet)

➤ *Other*

- Frances Jackson – Loper Elementary Teacher rescinds request for medical leave

Mr. Jeff Bate made a motion to approve the resignation, leave, transfers, and other personnel as presented. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 7-0.

Mr. John C. DePrez, IV, pointed out that before the Board were the following new contracts and assignments, and Mr. David Adams recommended that the Board approve these personnel items:

➤ *New Contracts / Assignments*

- Kathy Morrow – Substitute Teacher
- Mark Joplin – Substitute Teacher & Substitute Bus Driver
- Sharon Clark – Substitute Teacher
- Julie Barton – Substitute Teacher
- Susan Werbe – Substitute Instructional Assistant
- Rhonda Brinkman – Substitute Instructional Assistant
- Kelly Sult – Substitute Bus Aide
- Mary Patton – Loper Kitchen Helper effective December 21, 2007
- Tammy Holzhausen – Coulston Kitchen Helper effective November 12, 2007
- Lori Dickmann – SMS Kitchen Helper effective January 7, 2008
- Shelley Pursley – SMS Kitchen Helper effective January 14, 2008
- Brandon Manning – Substitute Teacher pending certification (Not on Personnel Sheet)
- Derek Suits – Hendricks Instructional Assistant (Not on Personnel Sheet)

Ms. Gayle Wiley made a motion to approve the New Contracts/Assignments as presented. Mr. Michael Vaught seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0.

ADJOURNMENT

There being no further business to come before the Board, Mr. John C. DePrez, IV, adjourned the meeting at 7:45 P.M. after expressing the Board's condolences to the family of Stanley Walton.

The Minutes of January 15, 2008 Regular Meeting can be heard in its entirety on tape 011508.

Signature on File at Central Office

Mr. John C. DePrez, IV
President

Signature on File at Central Office

Mrs. Judith Montgomery
Secretary

Executive Session

An Executive Session was held prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:00 P.M.:

To Discuss, Prior to any Determination, that
Individual's Status as an Employee, Student,
or Independent Contractor Who is a Physician
IC 5-14-1.5-6.1(b)(5)

To Discuss Job Performance Evaluation
Of Individual Employees
IC 14-1.5-6.1(b)(8)

A Work Session was held following the Executive Session and prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:30 P.M.:

Redistricting

We hereby certify that only the topic listed above was discussed during this Executive Session and Work Session.

Signature on File at Central Office

Mr. John C. DePrez, IV
President

Signature on File at Central Office

Mrs. Judith Montgomery
Secretary