

The Board of School Trustees of Shelbyville Central Schools met in Regular Session at 7:20 P.M. on Tuesday, July 14, 2009, at the Education Center in Conference Room "C", pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board. Board Members in attendance were Mr. John C. DePrez, IV; Mr. Dennis Hearne; Mr. Wade Lewis; Mrs. Judith Montgomery; Dr. James Rees; and Mr. Michael Vaught. Ms. Gayle Willey, Board Member; was absent. Mr. David Adams, Superintendent; Mrs. Mary Harper, Assistant Superintendent; Mr. Michael Shreves, Business Manager; and Mr. Dennis Harrold, Board Attorney; were also in attendance. Mr. John C. DePrez, IV, President of the Board, opened the Board Meeting with the Pledge of Allegiance to the U.S. Flag.

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## **LEADERSHIP AND STRATEGIC PLANNING**

### **SCS Mission and Objectives**

Mr. John C. DePrez, IV, welcomed all who were present to the Regular July Meeting of the Board. He then reviewed, for the Board and public, the Shelbyville Central Schools' Mission Statement and Fundamental Objectives, which will help to guide the Board in the evening's meeting.

#### **SCS Mission:**

To provide a quality education and educational leadership to the community.

#### **SCS Fundamental Objectives:**

We must establish a partnership involving students, staff, families, and community;

- Vision of corporate-wide cooperation and civility.
- Effective communication.
- Good public relations.

We must have a corporate-wide, on-going strategic planning process;

- Outline of the process.
- Needs assessment and data gathering.
- Measurement of Mission.

We must have a positive learning environment;

- Readily available resources: Quality technology, furniture, materials and supplies.
- Happy buildings.
- Students prepared to learn.

We must promote/support high student achievement in all areas;

- Tracking of individual achievement.
- Vertical and Horizontal articulation.
- A philosophy that every child can learn.

**SCS Fundamental Objectives Continued:**

We must have quality employees;

- Training and Professional Development.
- Well compensated.
- Rewards and recognition.
- Recruit, retain, and nurture new employees.

We must have an effective communication system for all stakeholders;

- Marketing program.
- Communication training for all staff.
- Regular staff meetings.

**ADOPT AGENDA**

Mr. John C. DePrez, IV, asked the Board to review the Agenda that has been prepared and provided and asked for approval of the document as presented.

Dr. James Rees made the motion to adopt the Agenda of the July 14, 2009 Meeting as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0.

**PUBLIC INPUT**

Mr. John C. DePrez, IV, welcomed anyone from the public who would like to address the Board to do so at this time. No one came forward.

**CONSENT ITEMS**

- Minutes – June 9, 2009

Mr. Dennis Hearne noted a correction regarding his absence at the June 9, 2009 meeting.

Dr. James Rees made the motion to approve the Minutes of the June 9, 2009 Meeting as presented, noting the correction. Mrs. Judith Montgomery seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0.

- Accounts Payable Voucher Register

Dr. James Rees made the motion to approve the Accounts Payable Vouchers in the amount of \$2,872,770.69 as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0.

➤ Personnel Report (Appendix "A")

Mr. David Adams presented the following personnel items:

- *Resignations* (Previously Accepted by the Superintendent)
  - Heidi Saunders – SHS Science Teacher, resignation effective June 11, 2009
- *Leaves*
  - Rachael Barlow – Loper Elementary Teacher, requests maternity leave effective approximately August 21, 2009, through November 30, 2009
  - Alecia Adkins – Hendricks Elementary Teacher, requests maternity leave effective approximately August 31, 2009, through March 12, 2010
- *Transfer*
  - Corlis Dees – transfer from Full-Time to Substitute Bus Driver
  - Cindy Sasher – transfer from Substitute to Full-Time Bus Driver
  - Diana Holder – transfer from Full-Time Bus Aide to Substitute Bus Aide
  - Katie Burford – transfer from Substitute Bus Aide to Full-Time Bus Aide
  - Susan Rice – transfer from Hendricks Instructional Assistant to SHS Media Center
  - Katrina Kroics – SMS Science Teacher, transfer from SMS to SHS effective for the 2009-2010 school year
- *New Contracts/Assignments*
  - Jennifer Chmielewski – Coulston Elementary Social Worker effective for the 2009-2010 school year
  - Clayton Heavin – SMS Science Teacher, replacing Katrina Kroics, effective for the 2009-2010 school year
  - Diana Alecio – SMS English as a New Language (ENL) Instructional Assistant effective for the 2009-2010 school year
  - Douglas Schultz – SHS Social Studies/Economics Teacher, replacing Al Smith, effective for the 2009-2010 school year
  - Wiley Craft – SHS Business Teacher effective for the 2009-2010 school year
  - Zach Zobel – Part-time Grounds Maintenance Personnel effective June 16, 2009
  - Bryan Carew – Part-time Grounds Maintenance Personnel effective June 22, 2009
  - Frank Rumble – Substitute Teacher
  - Linda Schneeman – Substitute Teacher
  - Kathy Thomas – Substitute Teacher

- Personnel Report (Appendix "A")
  - *New Contracts/Assignments Continued*
    - Angela Swain – Hendricks Health Assistant effective August 3, 2009
    - Cory Schewe – Loper Elementary Teacher, replacing Zach Worland, effective for the 2009-2010 school year

SHS ECA

*Department Heads*

- Angie Parmer – Art
- Terry Markland – Business
- Kellie Schmidt – English
- Patricia Bennett – Family & Consumer Science
- Kris Schwickrath – Foreign Language
- Jolynn Badgero – Guidance
- Michelle Phares – Math
- Russ Smith – Music
- Karen Bowman – Physical Education
- Maggie Wood – Science
- Vince Bradburn – Social Studies
- Al Parson – Technology Education

*Baseball*

- Scott Hughes – Varsity Head Coach
- Kyle Shipp – Varsity Assistant
- Josh Stacy – Junior Varsity
- Josh Moore – Freshman
- Terry Kuhn – Volunteer
- Brent Thoman – Volunteer
- Robb Barlow – Volunteer

*Basketball, Boys*

- Tom Beach – Varsity Head Coach
- Grant Peters – Varsity Assistant
- Jason West – Junior Varsity
- Eli Veach – Freshman A

- Personnel Report (Appendix "A")
- *New Contracts/Assignments Continued*

*Basketball, Girls*

- Amanda Norris – Varsity Head Coach
- Susan Kolls – Varsity Assistant
- Jackie Keller – Junior Varsity
- Kyle Shipp – Freshman
- Amanda Brown – Volunteer

*Bowling*

- Tom Hebbe – Varsity Head Coach

*Cheerleading*

- Jessica Poe – Varsity Head Coach
- Angie LeClerc – Varsity Assistant
- Danielle McClarnon – Volunteer
- Brandy Willis – Volunteer
- Devin McClarnon – Volunteer
- Robert Shiflett – Volunteer

*Cross Country, Boys*

- Andy Niewedde – Varsity Head Coach
- Kirk Wrightsman – Varsity Assistant

*Cross Country, Girls*

- Gregg Cory – Varsity Head Coach
- Mindy Stanley – Varsity Assistant

*Football*

- Pat Parks – Varsity Head Coach
- Scott Fitzgerald – Varsity Assistant
- Kyle Shipp – Varsity Assistant
- A.J. Martzall – Varsity Assistant
- Eli Veach – Varsity Assistant
- Jason West – Freshman
- John Hartnett – Freshman, 50% of stipend
- Keith Limpus – Freshman, 50% of stipend
- Dennis Hearne – Volunteer

- Personnel Report (Appendix "A")
- *New Contracts/Assignments Continued*

*Golf, Boys*

- David Hunton – Varsity Head Coach
- Mark Kaiser – Varsity Assistant

*Golf, Girls*

- Mark Kaiser – Varsity Head Coach
- LeAnn Kaiser – Varsity Assistant

*Gymnastics*

- Jan Anderson – Varsity Head Coach

*Soccer, Boys*

- Michael Eggleston – Varsity Head Coach
- Wes Hall – Varsity Assitant

*Soccer, Girls*

- Basem Shammas – Varsity Head Coach
- Mark Tuley – Varsity Assistant

*Softball*

- Gary Roberts – Varsity Assistant
- Scott Fassold – Varsity Assistant, 50% of stipend
- Terie Anderson – Varsity Assistant, 50% of stipend
- James Rees – Volunteer

*Swimming, Boys*

- Rob Nolley – Varsity Head Coach
- Mike Shreves – Varsity Assistant, 50% of stipend
- Sharon Orem – Varsity Assistant, 50% of stipend

*Swimming, Girls*

- Sharon Orem – Varsity Head Coach
- Mike Shreves – Varsity Assistant, 50% of stipend
- Rob Nolley – Varsity Assistant, 50% of stipend

*Tennis, Boys*

- Stan Wilkison – Varsity Head Coach

*Tennis, Girls*

- Stan Wilkison – Varsity Head Coach
- Jaclyn Keller – Varsity Assistant

- Personnel Report (Appendix "A")
- *New Contracts/Assignments Continued*

*Track, Boys*

- Pat Parks – Varsity Head Coach
- Steve Browning – Varsity Assistant
- Steve Nuthak – Volunteer

*Track, Girls*

- Scott Fitzgerald – Varsity Head Coach
- Andy Niewedde – Varsity Assistant
- Kirk Wrightsman – Volunteer

*Volleyball*

- Anne Barnes – Varsity Head Coach
- Lora Nigh – Varsity Assistant
- Haley Bourke – Freshman

*Wrestling*

- Wes Hall – Varsity Head Coach
- Al Parsons – Varsity Assistant

## **ADMINISTRATIVE FOCUS**

### **Reports**

- *Fund Report*

Mr. Michael Shreves reported on the Fund Report. (Appendix "B")

## **BOARD ACTION ITEMS**

### **School Board Reorganization**

- *Oath of Office*

Mr. Dennis Harrold stated that no oaths needed to be administered this year.

- *Election of President*

Dr. James Rees made the motion to elect Mr. Michael Vaught as President of the School Board. Mr. Dennis Hearne seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0. At that time, Mr. John C. DePrez, IV, relinquished his seat as School Board President to Mr. Michael Vaught.

➤ *Election of Vice-President*

Dr. James Rees made the motion to appoint Mr. Wade Lewis as Vice President of the School Board. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Election of Secretary*

Dr. James Rees made the motion to re-elect Mrs. Judith Montgomery as Secretary of the School Board. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment of Legislative & Policy Liaisons*

Mr. John C. DePrez, IV, made the motion to appoint Mr. Dennis Hearne as Legislative & Policy Liaisons of the School Board. Dr. James Rees seconded the motion, at which time Mr. John C. DePrez, IV, called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment of School Board Attorney*

Mr. John C. DePrez, IV, made the motion to re-appoint Mr. Dennis Harrold, a member of the law firm of McNeely, Thopy, Stephenson & Harrold, as School Board Attorney. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment of Treasurer*

Mr. John C. DePrez, IV, made the motion to re-appoint Mr. Michael Shreves as Treasurer of the School Corporation. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment of Assistant Treasurer*

Dr. James Rees made the motion to re-appoint Mrs. Sharon Pearce as the Assistant Treasurer of the School Corporation. Mr. Wade Lewis seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Set Salary of School Board Members*

Mrs. Judith Montgomery made the motion to retain the current salary of \$2,000.00 per year, paid in quarterly payments, for each Board Member. Mr. Wade Lewis seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Set Date, Time & Place of Regular School Board Meetings*

Mr. John C. DePrez, IV, made the motion to set the Shelbyville Central Schools' Regular School Board Meetings for the second Tuesday of each month at 7:00 P.M., with the location of each meeting at the Education Center, Conference Room "C", unless otherwise designated. Mr. Wade Lewis seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment to BRCP Board*

Mr. Wade Lewis made the motion to re-appoint Mr. Michael Vaught to continue as the Shelbyville Central Schools' representative to the Blue River Career Program (BRCP) Board. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ *Appointment of Purchasing Agent*

Mrs. Judith Montgomery made the motion to re-appoint Mr. Michael Shreves as the Purchasing Agent of the School Corporation. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Approval of Proposal from Education Connection Publishing for Corporation Newsletter

Mr. David Adams introduced Mrs. Kim Owens, SCS Administrative Assistant, who gave a short presentation regarding the newsletter opportunity through Education Connection Publishing which would reach all Shelbyville Central Schools' constituents. This newsletter would be produced three times per year for \$3,500.00 per each four page two-color issue, not including postage, and would highlight teachers, graduates, curriculum, programs, and student achievements. The cost would be paid through marketing dollars. Additional newsletters would be distributed to local businesses and the Shelby County Chamber of Commerce as well, and a link to the newsletter would be on our website. Education Connection Publishing came highly recommended, and Mr. Adams asked the Board for approval of this newsletter for a one-year trial period. (Appendix "C")

Mr. Wade Lewis made the motion to approve the Proposal from Education Connection Publishing for Corporation Newsletter as presented by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Approval of Job Descriptions

Mr. David Adams stated that in the past, SCS has not had job descriptions for employees. Through the efforts of Mrs. Harper and several other employees, there are now job descriptions for every position in the Shelbyville Central Schools. These job descriptions are needed for various reasons, including legal reasons, especially when it comes to disabilities, as well as information to potential or new employees in regards to their expectations as an employee in that position. Mr. Adams stated that these job descriptions will be posted on the P: drive of SCS computers for faculty and staff access.

Mr. John C. DePrez, IV, made the motion to approve the Job Descriptions as presented by Mr. Adams. Mr. Wade Lewis seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Institutional Memberships

Mr. David Adams requested approval of payment of the annual dues for the professional memberships for administrators, such as the Indiana Association of Public Schools' Superintendents, and the Indiana Association of Business Officials for Mr. Michael Shreves, as has been done in the past.

Mrs. Judith Montgomery made the motion to approve Payment of the Institutional Memberships as requested by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Expanded Criminal History Check Policy and Student Discipline Rules – First Reading

Mr. David Adams stated that every year when the State legislature meets, there are several new laws that come into play that have to do with public education. The first is the Expanded Criminal History Check Policy (Appendix "D"), which states that anyone who becomes employed by the Shelbyville Central Schools will be required to get a National Criminal History Check as well as an Indiana and National Sex Offender Registry Check. The Indiana State Police Department has a program in place to provide this service, and new employees will be responsible for the cost, which will be \$43.00. The Student Discipline Rules (Appendix "E") are reflective of the changes in the State law that the Corporation needs to comply with. This is the first reading of both of these policy changes and will be brought back to the Board next month.

### Engaging Technology Competitive Grant Cadre 2

Mrs. Mary Harper stated that SCS has applied for a second technology grant which would be used for the continuation of the partnership with IUPUI and Purdue University and to establish a partnership with Notre Dame for the SHS AP classes in Mathematics and Science. This grant would provide some additional professional development money and assist with SMS technology. Notification of recipients of this grant is August 10<sup>th</sup>, and Mrs. Harper asked the Board to approve the application for this grant. (Appendix "F")

### Engaging Technology Competitive Grant Cadre 2 Continued

Dr. James Rees made the motion to approve the Engaging Technology Competitive Grant Cadre 2 as requested by Mrs. Harper. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### SHS Technology Textbook Adoption

Mrs. Mary Harper asked for Board approval of one set of textbooks with some additional teacher resources that will accompany the 21<sup>st</sup> Century Ready Program at SHS. (Appendix "G")

Dr. James Rees made the motion to approve the SHS Technology Textbook Adoption as requested by Mrs. Harper. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Approval of the 2009-2010 Title I Grant

Mrs. Mary Harper asked the Board to approve the Title I Grant, which is just over \$600,000.00.

Mr. Wade Lewis made the motion to approve the 2009-2010 Title I Grant as requested by Mrs. Harper. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Approval of Budget Calendar

Mr. Michael Shreves asked for the Board to approve the Budget Calendar with a Budget Workshop on August 11<sup>th</sup>, Advertising on August 14<sup>th</sup> and August 21<sup>st</sup>, the Budget Hearing on September 8<sup>th</sup>, and the Budget Adoption on October 13<sup>th</sup>. This Calendar requires no additional meetings for the adoption of the Budget. (Appendix "H")

Dr. James Rees made the motion to approve the Budget Calendar as requested by Mr. Shreves. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

### Approval of Middle School Textbook Rental Fees for the 2009-2010 School Year

Mr. Michael Shreves presented the SMS Textbook Rental Fees and asked for Board approval. (Appendix "I")

Mr. Dennis Hearne made the motion to approve the SMS Textbook Rental Fees for the 2009-2010 School Year as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

#### Approval of School Lunch Prices

Mr. Michael Shreves noted that this is rare in the economy that we are in, but with some of the cost-cutting measures that we took last year and where the food prices came in, Ms. Flores is recommending that there be no change to the School Lunch Prices this year. (Appendix "J")

Mrs. Judith Montgomery made the motion to approve the School Lunch Prices as presented by Mr. Shreves. Mr. John C. DePrez, IV, seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

#### Approval of Inter-fund Loans

Mr. Michael Shreves stated that in order to comply with the State Board of Accounts and to not show a negative balance on June 30<sup>th</sup> in some accounts, an Inter-fund Loan was necessary from one account to another which was paid back the next day so as to comply with the State. (Appendix "K")

Mr. John C. DePrez, IV, made the motion to approve the Inter-fund Loans as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

#### Approval of Cancellation of Outstanding Checks

Mr. Michael Shreves stated that it has been some time since he has gone back to take some of the checks out that are outstanding. By law, anything that is over two years old as of Dec. 31 of the year of issue can be cancelled. If someone comes forward and produces the check, it can be re-issued up to a period of five years. Mr. Shreves asked for approval of the Cancellation of these Outstanding Checks. (Appendix "L")

Mrs. Judith Montgomery the motion to approve the Cancellation of Outstanding Checks as requested by Mr. Shreves. Mr. John C. DePrez, IV, seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

#### Donations

Mr. Michael Shreves requested permission to accept the following donations:

- Class of 1959 donated a Memory Book for student & public viewing to SHS (Appendix "M")
- John & Mary DePrez, IV, donated \$100.00 to SMS for student aid (Appendix "N")

Dr. James Rees made the motion to accept the Donations as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. John C. DePrez, IV, adjourned the meeting at 7:41 P.M.

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The Minutes of July 14, 2009 Regular Meeting can be heard in its entirety on tape 071409.

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Mr. John C. DePrez, IV  
President

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Mrs. Judith Montgomery  
Secretary

**Executive Session**

An Executive Session was held prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:00 P.M.:

To Discuss Strategy with Respect to Collective Bargaining, the Initiation of Litigation or Litigation which is either in Writing, the Implementation of Security Systems, or the Purchase or Lease of Real Property by the School Board up to the Time a Contract or Option to Purchase or Lease is Executed by the Parties  
IC 5-14-1.5-6.1(b)(2)

We hereby certify that only the topics listed above were discussed during this Executive Session.

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Mr. John C. DePrez, IV  
President

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Mrs. Judith Montgomery  
Secretary