

The Board of School Trustees of Shelbyville Central Schools met in Regular Session at 7:05 P.M. on Tuesday, August 11, 2009, at the Education Center in Conference Room "C", pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board. Board Members in attendance were Mr. Dennis Hearne; Dr. James Rees; Mr. Michael Vaught; and Ms. Gayle Wiley. Mr. John C. DePrez, IV; Mr. Wade Lewis; and Mrs. Judith Montgomery; Board Members; were absent. Mr. David Adams, Superintendent; Mrs. Mary Harper, Assistant Superintendent; Mr. Michael Shreves, Business Manager; and Mr. Dennis Harrold, Board Attorney; were also in attendance. Mr. Michael Vaught, President of the Board, opened the Board Meeting with the Pledge of Allegiance to the U.S. Flag.

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## **LEADERSHIP AND STRATEGIC PLANNING**

### **SCS Mission and Objectives**

Mr. Michael Vaught welcomed all who were present to the Regular August Meeting of the Board. He then reviewed, for the Board and public, the Shelbyville Central Schools' Mission Statement and Fundamental Objectives, which will help to guide the Board in the evening's meeting.

#### **SCS Mission:**

To provide a quality education and educational leadership to the community.

#### **SCS Fundamental Objectives:**

We must establish a partnership involving students, staff, families, and community;

- Vision of corporate-wide cooperation and civility.
- Effective communication.
- Good public relations.

We must have a corporate-wide, on-going strategic planning process;

- Outline of the process.
- Needs assessment and data gathering.
- Measurement of Mission.

We must have a positive learning environment;

- Readily available resources: Quality technology, furniture, materials and supplies.
- Happy buildings.
- Students prepared to learn.

We must promote/support high student achievement in all areas;

- Tracking of individual achievement.
- Vertical and Horizontal articulation.
- A philosophy that every child can learn.

**SCS Fundamental Objectives Continued:**

We must have quality employees;

- Training and Professional Development.
- Well compensated.
- Rewards and recognition.
- Recruit, retain, and nurture new employees.

We must have an effective communication system for all stakeholders;

- Marketing program.
- Communication training for all staff.
- Regular staff meetings.

**ADOPT AGENDA**

Mr. Michael Vaught asked the Board to review the Agenda that has been prepared and provided and asked for approval of the document as presented.

Dr. James Rees made the motion to adopt the Agenda of the August 11, 2009 Meeting as presented. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

**PUBLIC INPUT**

Mr. Michael Vaught welcomed anyone from the public who would like to address the Board to do so at this time. No one came forward.

**CONSENT ITEMS**

- Minutes – July 14, 2009 & July 17, 2009

Dr. James Rees made the motion to approve the Minutes of the July 14, 2009 and July 17, 2009 Meetings as presented. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

- Accounts Payable Voucher Register

Dr. James Rees made the motion to approve the Accounts Payable Vouchers in the amount of \$760,738.52 as presented. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

➤ Personnel Report (Appendix "A")

Mr. David Adams presented the following personnel items and asked for Board approval with the exception of the approval of Valissa Meyer for a Special Education position which will be postponed until next month due to the timeline of the posting for that position, and the addition of Meredith Hall as a Substitute Teacher:

➤ *Resignations* (Previously Accepted by the Superintendent)

- Clayton Heavin – SMS Science Teacher, resignation effective July 16, 2009
- Lori Stephens – Loper Kitchen Helper, resignation effective July 27, 2009
- Nicole Eastin – Hendricks Elementary Teacher, resignation effective July 23, 2009
- Laura Brewer – Loper Kitchen Helper, resignation effective July 29, 2009
- Rich Eldridge – 8<sup>th</sup> Grade "B" Girls Basketball Coach, resignation effective July 20, 2009
- Josh Orem – Gibault Instructional Assistant, resignation effective July 29, 2009
- Sharon Hanley – Coulston Lunchroom Assistant, resignation effective August 4, 2009
- Vicki Coy – SHS Kitchen Helper, resignation effective August 4, 2009
- Denise Musgrave – Loper Kitchen Helper, resignation effective August 4, 2009
- Joel Springer – SHS ISS Instructional Assistant, resignation effective August 12, 2009

➤ *Leaves*

- Heidi McIntire – SHS Secretary requests maternity leave effective approximately October 21, 2009, through January 1, 2009
- Alison Heidenreich – Coulston Elementary Teacher requests maternity leave effective approximately September 18, 2009, through December 18, 2009

➤ *Transfer*

- Katrina Kroics – Science Teacher, transfer from SHS to SMS effective for the 2009-2010 school year
- Diane Erickson – SCS Network Manager transfer to Manager of Educational Technology Development effective as soon as a replacement is found
- Justina Jeffries – Lunchroom Assistant, transfer from Hendricks Elementary to SMS

➤ *New Contracts/Assignments*

- Alison Guidi – Coulston Kindergarten Teacher effective for the 2009-2010 school year
- Shoshanna Everhart – SCS Social Worker Department Chair and McKinney-Vento Liaison
- Daniel Bramell – Substitute Bus Driver

- Personnel Report (Appendix "A")
  - *New Contracts/Assignments Continued*
    - Jessica Poe – Loper Spell Bowl Coach effective for the 2009-2010 school year
    - Jennie Reynolds – Loper Math Coach effective for the 2009-2010 school year
    - Austin Theobald – Loper Student Council Sponsor & Webmaster effective for the 2009-2010 school year
    - LeAnn Kaiser – Loper Athletic Director effective for the 2009-2010 school year
    - Todd Crabill – SHS Science Teacher effective for the 2009-2010 school year, replacing Lyndsay Sheridan
    - Brian Kolls – Substitute Teacher & SHS Volunteer Football Coach
    - Darah Knopp – Temporary Student Achievement Center Substitute, replacing Melissa Lakes, effective August 11, through October 30, 2009
    - Brittany Leffler – Loper Kitchen Helper effective August 10, 2009
    - Lori Cowen – Loper Kitchen Helper effective August 10, 2009
    - Diane Johnson – Loper Kitchen Helper effective August 10, 2009
    - Jamie Fletcher – Coulston Kitchen Helper effective August 10, 2009
    - Teresa Ernstes – Coulston Lunchroom Assistant effective August 10, 2009
    - Krista Wicker – SMS Kitchen Helper effective August 10, 2009
    - Teresa Swingle – SMS Lunchroom Assistant effective August 10, 2009
    - Nancy Horton – SHS Kitchen Helper effective August 10, 2009
    - Lana Newland – SHS Kitchen Helper effective August 10, 2009
    - Erin Whitted – SHS Kitchen Helper effective August 10, 2009
    - Deborah McCreary – SHS Kitchen Helper effective August 10, 2009
    - Tom Nickels – SMS Part-time Custodian
    - Jessica Montalvo-Anderson – Substitute Teacher
    - Dain Taylor – Substitute Teacher
    - Ashley Samaras – Substitute Teacher
    - Melissa Carroll – Substitute Teacher
    - Troy Collett – Substitute Teacher
    - Edward Moody – Substitute Teacher
    - William Coons – Substitute Teacher
    - Tony Samaras – Substitute Teacher
    - Wesley Prichard – Substitute Teacher

- Personnel Report (Appendix "A")
  - *New Contracts/Assignments Continued*

SHS ECA

- Kris Schwickrath – Academic Coach & Latin Club
- Steve VonWerder – Assistant Academic Coach (will receive 75% of stipend), Japanese Club & Volunteer Anime Club Sponsor
- Robin Sowder – Volunteer Anime Club Sponsor
- Natalie Renwick – Art Guild
- Glen Allman – Assistant Band Director
- Natalia Ulloa – Assistant Academic Coach (will receive 25% of stipend) & Junior Class Sponsor
- Brandon Ecker – Assistant Athletic Director
- Karen Bowman – Assistant Weight Room
- Russ Smith – Auditorium Manager & Band Director
- Renee Gardner – Volunteer Best Buddies Sponsor
- Wiley Craft – Business and Professional Association
- Rita Kemple – Volunteer Chess Club
- Joel Kenemore – Choir Director & Drama
- Jill Evans – Choreographer & Mayfest
- Kellie Schmidt – Courier Advisor
- Patricia Bennett – Volunteer Family & Consumer Science Club Advisor
- Vince Bradburn – Volunteer Fellowship of Christian Athletes
- Rebecca Elkins – French Club
- Terry Markland – Future Educators Club
- Earsel Smith – Volunteer Guitar Club
- Jon Stevens – National Honor Society
- Chris Lux – Volunteer Robotics & Earth Club Sponsor
- Kara Williams – SADD
- Jolynn Badgero – Senior Class Sponsor
- Tammy Witte – Spanish Club
- Kyle Shipp – Student Council
- Al Parsons – Tech Club
- Amy Fox – Webmaster
- Pat Parks – Weight Room
- Jaclyn Keller – Year Book Advisor

- Personnel Report (Appendix "A")
  - *New Contracts/Assignments Continued*
  - *Special Education Teachers*

Life Skills

- Ellen Mahan – Coulston Elementary
- Beth Forthofer – Hendricks Elementary
- Susan Hollowell – Loper Elementary
- Lisa Freeman – SMS
- Renee Gardner – SHS

Mild Disabilities

- Mona Wickizer – Coulston Elementary
- Tracy Sipes – Hendricks Elementary
- LeeAnn Welch – Hendricks Elementary
- Heidi Nolton – Loper Elementary
- Tina Sherwood – SMS
- Bethany Appleton – SMS
- Heather Kamplain – SMS
- Christian Muncie – SMS
- Todd Grimes – SHS
- Rita Kemple – SHS
- Sonia Fullerton – SHS
- Tom Schneider – SHS
- Jennifer Hamer – SHS

Speech Pathologists

- Janice Tipping – Coulston Elementary
- Amanda Wooten – Hendricks Elementary
- Kay Rodewald – Loper Elementary
- Debbie Harker – SMS/SHS

Pre-School Teachers

- Sarah Finkel – Coulston
- Diane Seals – Loper
- Susan Smith – Hendricks/SHS

- Personnel Report (Appendix "A")
  - *New Contracts/Assignments Continued*

Miller Road

- Gay Jabbari
- Sarah Weddle

Other Certified Positions

- Jane Fouts – Psychologist/Educational Consultant
- Carla Beyer – Psychologist/Educational Consultant
- Valissa Meyer – Hearing/Visually Impaired
- Mary Ann Werbe – Transitional Coordinator
- Kathy West - Director

- *Other*

- Michelle Rafferty – SHS Part-time Custodian, terminated
- Brett Jolly – SHS Part-time Custodian, terminated

Dr. James Rees made the motion to approve the Personnel as presented by Mr. Adams, with the noted revisions. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

### **PRESENTATIONS/REPORTS**

- *No Charge Policy – SMS & SHS*

Mr. David Adams stated that Ms. Betsey Flores, Food Service Director, was unable to attend this evening's meeting so was tabling this report until a later date.

- *Fund Report*

Mr. Michael Shreves reported on the Fund Report stating that the State has the assessed valuation for the Budget for 2008, and it will probably be the middle of September until we see what our Budget is, so taxes won't be collected until November or December. (Appendix "B")

- *Annual Report*

Mr. Michael Shreves noted that the Annual Report is required to be published by August 15<sup>th</sup>, and is basically a snapshot of calendar year 2008.

- *Staff Clinic Update*

Mr. Michael Shreves reported on the Staff Clinic update with a video displaying before and after pictures, noting that this was taped prior to the placement of furniture. The Clinic hopes to open tomorrow afternoon, if not Thursday, and all staff members have received their informational packets if they are on our insurance plan. There will be a Grand Opening on September 30th.

## **BOARD ACTION ITEMS**

### **Approval of School Board Attorney's Contract**

Mr. David Adams noted that the Corporation has been very pleased with Mr. Dennis Harrold's services and asked the Board to approve the renewal of the School Board Attorney's Contract. (Appendix "D")

Ms. Gayle Wiley made the motion to approve the School Board Attorney's Contract as presented by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

### **Approval of Transfer of Real Estate between City of Shelbyville and Shelbyville Central Schools**

Mr. David Adams noted that the Corporation used to own the land to the north and west sides of the Fire Station by the Middle School, gave it to the City, and have asked the City to give it back to us, which they have agreed to do. This land will be used for soccer practice fields. Mr. Dennis Harrold added that under statute, each party has to pass a similar Resolution, the City has passed theirs, transferring the ownership of the property, and authorizing the Mayor to sign a deed, if the Resolution is adopted, a deed will be prepared. Mr. Harrold noted that he received a legal description late this afternoon for the property as it had to be platted and recorded first. It is now on record, which had to be subdivided from the Fire Station, and a survey is in accordance with all that is required. The last two steps would be the adoption of this Resolution, and then the Mayor will sign a deed, and the property will be owned by Shelbyville Central Schools. (Appendix "E")

Ms. Gayle Wiley made the motion to approve the Transfer of Real Estate between the City of Shelbyville and Shelbyville Central Schools as presented by Mr. Adams. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

### **Approval of Expanded Criminal History Check Policy**

Mrs. Mary Harper reminded the Board that the Expanded Criminal History Check is based on changes in the Indiana State Law, and in order to comply, SCS will be the Indiana State Police's system of a fingerprinting process to obtain the Expanded Criminal History Checks. Therefore, Mrs. Harper asked the Board to approve this new Policy. (Appendix "F")

Mr. Dennis Hearne made the motion to approve the Expanded Criminal History Check Policy as requested by Mrs. Harper. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

#### Approval of Student Discipline Rules Policy

Mrs. Mary Harper stated that the new Policy reflects changes in the Indiana State Law. The biggest change is when the teacher removes a student from class; the principal, teacher, student and parent must meet to discuss appropriate behavior plans before the student is admitted back into the classroom.. The principal does have the authority to place that child in another class. Mrs. Harper asked for Board approval of the Student Discipline Rules Policy in order to comply with the Indiana State Law. (Appendix "G")

Dr. James Rees made the motion to approve the Student Discipline Rules Policy as requested by Mrs. Harper. Ms. Gayle Wiley seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

#### Parent Transportation Request

Mrs. Mary Harper stated that over the past few years, there has been discussion with Jeff Kolls, Transportation Director, in regards to the procedure that is in place for parents to make changes in transportation. Many school corporations go with the "one route, one rider" philosophy where a student is picked up and dropped off at the primary residence only. Over the course of the years, in order to try to accommodate families, we have a procedure that has gotten out of hand with thousands of changes per year at each building. The old system caused disruption at the end of the day, a delay in routes, the liability with uncertainty of the whereabouts of the students, as well as the confusion for the students and building staff. The new Change in Transportation Form allows parents the option of requesting a change in their child's transportation, but it would have to be a permanent change. If there is an emergency change in transportation, the building would hold the child at school until the parent could pick them up. The Board voiced their support of this transportation change. Mrs. Harper asked for Board approval of the Change to Bus Transportation Procedures. (Appendix "H")

Ms. Gayle Wiley made the motion to approve the Parent Transportation Request as presented by Mrs. Harper. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

#### Permission to Advertise for 2010 Budget

Mr. Michael Shreves distributed a summary sheet of a comparison with the 2008 Actual Budget and 2009 & 2010 Advance Budgets, and noted that the advertised amount is always very high, but it protects our best interest that way. Mr. Shreves asked the Board to look at the highlights of the Capital Projects Plan, especially the ten-year plan and noted that if the Budget is cut tremendously, some things may be shifted to different years. Mr. Shreves asked for Board approval to advertise at a rate of just under \$2.32, which will probably come in at close to \$1.60. (Appendix "I")

Permission to Advertise for 2010 Budget Continued

Dr. James Rees made the motion to grant Permission to Advertise for the 2010 Budget as requested by Mr. Shreves. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

Permission to Advertise for Student Management System

Mr. Michael Shreves stated that several years ago a student management system was purchased and implemented which met our needs for a while. However, technology has changed, the software hasn't kept up, and it won't communicate with other software that we have, causing a lot of dual and triple entries with our transportation and cafeteria management systems. Chuck Bujarsky, Technology Coordinator, has asked that he get permission to advertise for a new student management system that would be brought back to the Board at a later date.

Dr. James Rees made the motion to grant Permission to Advertise for Student Management System as requested by Mr. Shreves. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

Donations

Mr. Michael Shreves requested permission to accept the following donations:

- Walmart and April & Scott Gilles donated \$500.00 to the SMS Cheerleading Fund (Appendix "J")
- Blue River Foundation donated \$250.00 to SMS for Shelby County Arts Development (Appendix "K")

Dr. James Rees made the motion to accept the Donations as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 4-0.

Other

Mr. Adams advised the Board to start checking their computers as he will once again begin his weekly updates.

Dr. James Rees noted that he received an invitation from the First Christian Church for a special Back to School Worship Service this Sunday at 10:00 a.m. which would include a blessing of backpacks, special blessings for the school year, and a backpack donation for needy children. All are invited to attend.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Michael Vaught adjourned the meeting at 7:30 P.M.

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The Minutes of August 11, 2009 Regular Meeting can be heard in its entirety on tape 081109.

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Mr. John C. DePrez, IV  
President

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Mrs. Judith Montgomery  
Secretary

**Executive Session**

An Executive Session was held prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:00 P.M.:

To Discuss Strategy with Respect to Collective Bargaining, the Initiation of Litigation or Litigation which is either in Writing, the Implementation of Security Systems, or the Purchase or Lease of Real Property by the School Board up to the Time a Contract or Option to Purchase or Lease is Executed by the Parties  
IC 5-14-1.5-6.1(b)(2)

To Receive Information About, and Interview Prospective Employees  
IC 5-14-1.5-6.1(b)(4)

We hereby certify that only the topics listed above were discussed during this Executive Session.

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Mr. Michael Vaught  
President

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Mrs. Judith Montgomery  
Secretary