

The Board of School Trustees of Shelbyville Central Schools met in Regular Session at 7:00 P.M. on Tuesday, January 12, 2010, at the Education Center in Conference Room "C", pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board. Board Members in attendance were Mr. John C. DePrez, IV; Mr. Dennis Hearne; Mr. Wade Lewis; Mrs. Judith Montgomery; Dr. James Rees; Mr. Michael Vaught; and Ms. Gayle Wiley. Mr. David Adams, Superintendent; Mrs. Mary Harper, Assistant Superintendent; Mr. Michael Shreves, Business Manager; and Mr. Dennis Harrold, School Board Attorney; were also in attendance. Mr. Michael Vaught, President of the Board, opened the Board Meeting with the Pledge of Allegiance to the U.S. Flag.

LEADERSHIP AND STRATEGIC PLANNING

SCS Mission and Objectives

Mr. Michael Vaught welcomed all who were present to the Regular January Meeting of the Board. He then reviewed, for the Board and public, the Shelbyville Central Schools' Mission Statement and Fundamental Objectives, which will help to guide the Board in the evening's meeting.

SCS Mission:

To provide a quality education and educational leadership to the community.

SCS Fundamental Objectives:

We must establish a partnership involving students, staff, families, and community;

- Vision of corporate-wide cooperation and civility.
- Effective communication.
- Good public relations.

We must have a corporate-wide, on-going strategic planning process;

- Outline of the process.
- Needs assessment and data gathering.
- Measurement of Mission.

We must have a positive learning environment;

- Readily available resources: Quality technology, furniture, materials and supplies.
- Happy buildings.
- Students prepared to learn.

We must promote/support high student achievement in all areas;

- Tracking of individual achievement.
- Vertical and Horizontal articulation.
- A philosophy that every child can learn.

SCS Fundamental Objectives Continued:

We must have quality employees;

- Training and Professional Development.
- Well compensated.
- Rewards and recognition.
- Recruit, retain, and nurture new employees.

We must have an effective communication system for all stakeholders;

- Marketing program.
- Communication training for all staff.
- Regular staff meetings.

ADOPT AGENDA

Mr. Michael Vaught asked the Board to review the Agenda that has been prepared and provided and asked for approval of the document as presented.

Ms. Gayle Wiley made the motion to adopt the Agenda of the January 12, 2010 Meeting as presented. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

PUBLIC INPUT

Mr. Michael Vaught welcomed anyone from the public who would like to address the Board to do so at this time. No one came forward.

CONSENT ITEMS

- Minutes – December 8, 2009

Dr. James Rees made the motion to approve the Minutes of the December 8, 2009 Meeting as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 5-0, with Mr. John C. DePrez, IV, abstaining due to having been absent for last month's meeting.

- Accounts Payable Voucher Register

Dr. James Rees made the motion to approve the Accounts Payable Vouchers in the amount of \$2,869,569.01 as presented. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

➤ Personnel Report (Appendix "A")

Mr. David Adams presented the following personnel items and asked for Board approval:

➤ *Resignations* (Previously Accepted by the Superintendent)

- Rebecca Eberhart – Loper Library Instructional Assistant, resignation effective December 18, 2009
- Stephanie Rice – Coulston Instructional Assistant, resignation effective January 5, 2010
- Brenda Martin – Coulston Cafeteria Helper, resignation effective December 11, 2009
- Marlou Kirk – Coulston Instructional Assistant, resignation effective December 18, 2009
- Nathan Willis – SMS Assistant Girls' Swim Coach, resignation effective December 22, 2009

➤ *Leaves*

- Jan Asher – Loper Elementary Teacher requests medical leave effective February 1, 2010, for approximately 6-8 weeks
- Teresa Emerson – SMS Cafeteria Helper, unpaid leave days November 30, December 2, 3, 4, 16 & 18, 2009
- Krista Wicker – SMS Cafeteria Helper, unpaid leave days December 2, 3 & 4, 2009
- Joni Shaw – Loper Cafeteria Helper, unpaid leave days November 30 & December 10, 2009
- Scott Asher – Loper Cafeteria Helper, unpaid leave day December 10, 2009
- Alicia Euell – Loper Cafeteria Helper, unpaid leave day December 18, 2009
- Charity Popplewell – SHS Cafeteria Helper, unpaid leave days December 7, 8, 9 & 11, 2009
- Tammy Israel – SHS Cafeteria Helper, unpaid leave day December 16, 2009
- Teresa Ernstes – Hendricks Cafeteria Helper, unpaid leave day December 18, 2009
- Michelle Karmire – Hendricks Elementary Teacher requests medical leave effective February 10, through March 2, 2010, pending receipt of required documentation

- Personnel Report Continued (Appendix "A")
 - *Transfers*
 - Terry Hartwell – Transfer from Assistant Bus Mechanic to Head Bus Mechanic effective December 22, 2009, replacing Mitchell Pittman
 - Meredith Hall – Loper Instructional Assistant, transfer to Library Instructional Assistant effective January 4, 2010
 - Kimberly Clark – Coulston Temporary Instructional Assistant, transfer to Administrative Assistant for the Food Service Department effective January 5, 2010

 - *New Contracts/Assignments*
 - Joni Ramsey – Temporary Substitute for Michelle Lantz, Hendricks Teacher, effective January 4, through January 31, 2010
 - Joni Ramsey – Temporary Substitute for Carmen Fansler, Hendricks Teacher, effective February 1, 2010, through the end of the 2009-2010 school year
 - Heather Repass – Coulston Lunchroom Assistant effective January 5, 2010, pending successful fulfillment of all pre-employment conditions
 - Debbie Scheibler – SMS Lunchroom Assistant
 - Scott Fassold – Assistant Varsity Softball Coach
 - Catherine Collins – Substitute Teacher
 - Zachariah Holt – Substitute Teacher
 - Kellie Kemper – Substitute Teacher
 - Susan Hankins – Substitute Teacher
 - Justin Cory – Substitute Teacher, pending successful fulfillment of all pre-employment conditions
 - Jeff McIntyre – SMS Volunteer Wrestling Coach effective for the 2009-2010 season
 - Tina Ellison – SMS Assistant Girls' Swim Coach for the 2009-2010 season

 - *Other*
 - Mitchell Pittman – Head Bus Mechanic, termination effective December 21, 2009
 - Amy McClelan – SMS Cafeteria Helper, termination effective December 3, 2009

Dr. James Rees made the motion to approve the Personnel as presented by Mr. Adams. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

PRESENTATIONS/REPORTS

➤ *Alternative to Expulsion Program*

Mr. John Heaton addressed the Board and distributed a handout in order to give an update on the Alternative to Expulsion Program. Mr. Heaton stated that in 2008-09, that there were 50 expelled students who completed 46 credits. During the first semester of this school year, there were 30 students expelled, and those students have already completed 33 credits toward graduation. There are students from SHS, as well as SMS, who attend the Alternative to Expulsion Program. Mr. Heaton stated that it was the most rewarding, but also the most frustrating, assignment that he has had in his career. Mr. Heaton credits the Alternative to Expulsion Program to the increase in our graduation rate, which is now 83%, and invited any of the Board members to visit the Alternative Program to see for themselves the great opportunity offered to SCS students. (Appendix "B")

➤ *State Budget Cuts*

Mr. David Adams stated that on December 31st he received a notice from the State that due to budget cuts, Shelbyville Central Schools would receive approximately \$1,080,000.00 less in the General Fund this year with deductions of around \$90,000.00 per month, starting in January. These cuts will be permanent, and they cause significant problems which will result in cuts to both certified and non-certified staff in order to balance our budget and to stay financially sound. Mr. Adams stated that he will be asking the Board tonight to appropriate a million dollars out of the Rainy Day Fund to help the Corporation get through the first nine months, since certified staff are contracted through August. Mr. Adams stated that the Administrative Team has been formulating a plan to make necessary cuts, and reiterated that these are not cuts that they want to make but are forced to make in order to remain financially sound.

➤ *Fund Report*

Mr. Michael Shreves noted that the one bright spot is that SCS received the first half of the tax money at the end of the year, and the final distribution is anticipated at the end of the month. The County budget is being finalized, and the taxing schedule for 2010 should be back to the May/November billings. (Appendix "C")

BOARD ACTION ITEMS

Permission to Send Reduction in Force Notices

Mr. David Adams asked permission from the Board to send out Reduction in Force Notices at the appropriate time.

Mr. Wade Lewis made the motion grant Permission to Send Reduction in Force Notices as requested by Mr. Adams. Mr. John C. DePrez, IV, seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Meetings Policy – First Reading

Mrs. Mary Harper stated that School Board Attorney, Dennis Harrold, has proposed this document which will replace our old, outdated policy. Ms. Gayle Wiley expressed concern regarding the vagueness of this policy, with no formal meeting guidelines, and Mrs. Harper will bring this Policy back for first reading next month after providing a sample and more of an explanation through Mr. Harrold. (Appendix “D”)

Approval of 2010-2011 SHS Course Guide

Mrs. Mary Harper asked for Board approval of the 2010-2011 SHS Course Guide which Mr. Tom Zobel, SHS Principal, described at last month’s meeting. (Appendix “E”)

Ms. Gayle Wiley made the motion to approve the 2010-2011 SHS Course Guide as requested by Mrs. Harper. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Approval of New Core 40 Requirement

Mrs. Mary Harper asked for Board approval of the State’s New Core 40 Requirement for SHS that Mr. Tom Zobel also explained at last month’s meeting.

Dr. James Rees made the motion to approve the New Core 40 Requirement as requested by Mrs. Harper. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Permission to Advertise for High School Vending Machine Contract

Mr. Michael Shreves stated that currently SHS has no vending machines except for the soda machines, and Mr. Tom Zobel, SHS Principal, has asked that we get permission to advertise to receive proposals for vending machines which would meet nutritional guidelines that were established by the government.

Mr. John C. DePrez, IV, made the motion to grant Permission to Advertise for the High School Vending Machine Contract as requested by Mr. Shreves. Ms. Gayle Wiley seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Permission to Advertise for Soft Drink Contract

Mr. Michael Shreves stated that it is time for the Pepsi contract to end and asked for permission to establish some specifications for proposals for a new Soft Drink Contract.

Ms. Gayle Wiley made the motion to grant permission to Advertise for the Soft Drink Contract as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Permission to Advertise for 401(a) Vendors

Mr. Michael Shreves stated that several years ago, when we did our bond buy out in the early retirement program, Valic became our 401(a) vendor. Mr. Shreves explained that while we're not upset nor disappointed with Valic, that we feel it's time to take proposals from other companies to make sure that we are getting the best value for our employees. Therefore Mr. Shreves asked permission from the Board to get proposals from various companies to bring back at another date.

Ms. Gayle Wiley made the motion to grant permission to Advertise for 401(a) Vendors as requested by Mr. Shreves. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Permission to Cancel Outstanding Checks at Hendricks

Mr. Michael Shreves stated that there is a letter in the Board packet from Christie Nigh, the treasurer at Hendricks Elementary School, requesting permission to cancel two checks that have been outstanding for more than two years as of December of 2009. Mr. Shreves requested that the Board allow Mrs. Nigh to cancel those outstanding checks. (Appendix "F")

Mrs. Judith Montgomery made the motion to grant permission to Cancel Outstanding Checks at Hendricks as requested by Mr. Shreves. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Approval of Inter Fund Loans

Mr. Michael Shreves stated that this is something we do every six months, provided some of our taxing funds have a negative balance and we need to borrow from another fund one day, and pay it back the next day. Mr. Shreves asked permission to transfer funds from the Bus Replacement Fund to the Retirement Severance Bond Fund, in the amount of \$340,000.00, and from the Debt Service Fund to Capital Projects Fund, in the amount of \$640,000.00. This would be loaned as of December 31st, and repaid on January 1st. (Appendix "G")

Mr. John C. DePrez, IV, made the motion to Approve the Inter Fund Loans as requested by Mr. Shreves. Dr. James Rees seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Donations

Mr. Michael Shreves requested permission to accept the following donations:

- Jan & Dennis Hearne donated \$30.00 to the SMS Choral Department (Appendix ""H)
- Tricon Outreach Ministries, Inc. donated \$50.00 to Hendricks Elementary for children in need (Appendix "I")

Donations continued

Ms. Gayle Wiley made the motion to accept the Donations as requested by Mr. Shreves. Mrs. Judith Montgomery seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Other

Mr. David Adams asked the Board to appropriate \$1,000,000.00 from the Rainy Day Fund to be placed in the General Fund in order to cover the cost of the money that the State is cutting from the Corporation.

Dr. James Rees made the motion to Approve the Additional Appropriation of \$1,000,000.00 from the Rainy Day Fund to the General Fund as requested by Mr. Adams. Ms. Gayle Wiley seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Mr. David Adams also asked the Board's permission to cut Non-Certified Staff as deemed necessary by the Superintendent in order to make up the loss of revenue from the State.

Mr. John C. DePrez, IV, made the motion to approve the Non-Certified Staff cuts as requested by Mr. Adams. Mr. Dennis Hearne seconded the motion, at which time Mr. Michael Vaught called for discussion. There was no discussion, and the motion carried: 6-0.

Mr. Adams also wanted to state publicly that Shelbyville Central's goal through these cuts is to try to ensure that the cuts will not affect the education of our students. As the administrative team has looked at how to make up the loss of a million dollars, one of the things that has been a priority is that they save as many certified positions as possible. Mr. Adams stated that the goal of the administrative team, when trying to cut one million dollars, was to maintain the quality of education that the Corporation provides to students. He wants to avoid cutting programs while keeping class sizes low. Mr. Adams feels that they have come up with a good plan and stated that they will be going over that plan with SCTA to get their opinion on it. Mr. Adams reiterated that this process won't be easy, and the hope is to make these necessary cuts and still maintain the quality of our School Corporation.

ADJOURNMENT

There being no further business to come before the Board, Mr. Michael Vaught adjourned the meeting at 7:30 P.M.

The Minutes of January 12, 2010 Regular Meeting can be heard in its entirety on tape 11210.

Mr. Michael Vaught
President

Mrs. Judith Montgomery
Secretary

Executive Session

An Executive Session was held prior to the Regular Session of the School Board Meeting in the Shelbyville Central Schools' Conference Room, at the Education Center, beginning at 6:00 P.M.:

To Discuss Prior to any Determination, that
Individual's Status as an Employee, Student or
Independent Contractor Who is a Physician.
IC 5-14-1.5-6.1(b)(5)

We hereby certify that only the topics listed above were discussed during this Executive Session.

Mr. Michael Vaught
President

Mrs. Judith Montgomery
Secretary